

# JAPANESE, PHD

UW–Madison offers MA and PhD degrees in Japanese, specializing either in linguistics or in literature and culture. The program provides broad foundations and focused training in these two specialties, assuring that our graduates are amply prepared to teach and conduct research.

The linguistics specialty excels in areas such as functional linguistics, pragmatics, discourse/conversation analysis, sociolinguistics, applied linguistics, and language pedagogy.

The literature and culture specialty covers the classical Heian through contemporary Reiwa periods, offering a wide range of courses on fiction, poetry, drama, popular culture, visual culture, cinema, acoustic culture, and cutting-edge cross-media and avant-garde topics, particularly manga and anime.

The Japanese Program is housed in the Department of Asian Languages and Cultures (<http://alc.wisc.edu/>) (ALC), along with the Chinese Program and the Asian Languages and Cultures Program. As such, students will have opportunities to interact with all faculty, staff, and graduate students affiliated with the department to examine their area of specialty in broader regional and disciplinary contexts.

## ADMISSIONS

### ADMISSIONS

Please consult the table below for key information about this degree program's admissions requirements. The program may have more detailed admissions requirements, which can be found below the table or on the program's website.

Graduate admissions is a two-step process between academic programs and the Graduate School. **Applicants must meet the minimum requirements (<https://grad.wisc.edu/apply/requirements/>) of the Graduate School as well as the program(s).** Once you have researched the graduate program(s) you are interested in, apply online (<https://grad.wisc.edu/apply/>).

Requirements	Detail
Fall Deadline	January 10
Spring Deadline	This program does not admit for the spring.
Summer Deadline	This program does not admit for the summer.
GRE (Graduate Record Examinations)	Not Required.
English Proficiency Test	Refer to the Graduate School: Minimum Requirements for Admission policy: <a href="https://policy.wisc.edu/library/UW-1241">https://policy.wisc.edu/library/UW-1241</a> ( <a href="https://policy.wisc.edu/library/UW-1241/">https://policy.wisc.edu/library/UW-1241/</a> ).
Other Test(s) (e.g., GMAT, MCAT)	n/a
Letters of Recommendation Required	3

Prior to submitting application and materials, applicants should carefully review the information regarding the program of interest and the faculty's

expertise (<https://alc.wisc.edu/about/faculty/>) to determine the fit between their interest and the program. To this extent, prospective applicants may contact a specific faculty to discuss their research interest prior to submitting applications.

Applicants should also review the Graduate School's admission process (<https://grad.wisc.edu/apply/>) and Graduate School's minimum requirements (<http://grad.wisc.edu/admissions/requirements/>).

Applicants must upload an academic writing sample or MA thesis to their application. You may submit a seminar paper, thesis chapter, or journal article. This paper should be in English, and may either be published or unpublished.

For more information on application materials, refer to the application and admissions information (<https://alc.wisc.edu/graduate-programs/application-and-admissions-information/>) page.

### DEADLINES

In order to be considered for fellowships, project assistantships, and teaching assistantships (<https://alc.wisc.edu/graduate-programs/graduate-studies-costs-and-financial-assistance/>), all application materials must be in **by the fall deadline**.

If you do not need any funding support, you may submit applications **by April 15**.

## FUNDING

### FUNDING

#### GRADUATE SCHOOL RESOURCES

The Bursar's Office provides information about tuition and fees associated with being a graduate student. Resources to help you afford graduate study might include assistantships, fellowships, traineeships, and financial aid. Further funding information is available from the Graduate School.

Be sure to check with your program for individual policies and restrictions related to funding.

#### GRADUATE STUDENT COSTS

For tuition and living costs, please view the Cost of Attendance page (<https://financialaid.wisc.edu/cost-of-attendance/>). International applicants recommended for admission to the Graduate School are required to show sufficient funds to attend the University during the course of studies (tuition, food and housing, incidentals and health insurance) to be officially accepted by the Graduate School.

#### DEPARTMENT RESOURCES

The Department of Asian Languages and Cultures offers financial assistance in the forms of fellowships, teaching assistantships (TAships), and project assistantships (PAships). Please make note of the deadline of January 10 for financial assistance consideration. All necessary materials including test scores must be submitted by the deadline.

If you are an international applicant and receive a fellowship, PAship or TAship, please make note that you will likely be required to show additional financial documentation to meet the minimum required for your official acceptance to the Graduate School.

## OTHER AWARDS & FELLOWSHIPS

### Foreign Language & Area Studies (FLAS) Fellowships

FLAS fellowships are funded by the U.S. Department of Education and administered by the UW's National Resource Centers to assist students in acquiring foreign language and either area or international studies competencies. FLAS awards are only available for specific languages (<https://flas.wisc.edu/languages/>) and are contingent on federal funding.

Applicants must be U.S. citizens or permanent residents of the United States. Applications by students in professional fields are encouraged. Preference will be given to applicants with a high level of academic ability and with previous language training.

Academic Year and Summer FLAS awards are two separate competitions requiring two separate and complete applications.

Complete details about FLAS at UW-Madison are available on the FLAS FAQs (<https://flas.wisc.edu/faq/>) (your first stop) and the FLAS Languages & Coordinators pages (<https://flas.wisc.edu/languages/>) (should you have additional questions).

### Advanced Opportunity Fellowship (AOF)

This fellowship is awarded to highly qualified students. To be considered for AOF funding, prospective students must be new to the Graduate School and be admissible to a graduate program at the University of Wisconsin-Madison. For further information: <https://grad.wisc.edu/diversity/>.

### Project Assistantships

Availability of PAs varies from one year to another, depending on the types of projects the departmental faculty are engaged in. PAs assist faculty members' research projects and/or respond to some programmatic needs of the department and other campus units.

### Teaching Assistantships

Availability and types of TAs vary from one year to another, depending on the department's curricular needs and student enrollment. TAs will support a number of our language and culture courses, typically team-teaching with faculty members. If you are interested in being a teaching assistant in our language programs, you must submit the TA application and necessary materials (1-2 page written autobiography that refers to your prior teaching experience, letter of recommendation that speaks to your teaching experience, video recording of your teaching, if available) through the Graduate School application system by January 10.

### Institute for Regional and International Studies (IRIS) Awards Office

IRIS manages its own funding opportunities (Scott Kloock-Jenson Fellowships, IRIS Graduate Fieldwork Awards, Incubator Grants), coordinates the campus component of a number of external programs (Boren Fellowships, Fulbright US Student Program, Fulbright-Hays DDRA, Luce Scholars Program), assists students, faculty, and staff in exploring funding options, and much more. Visit: <https://iris.wisc.edu/funding/> for more information on awards. Contact Mark Lilleht, Assistant Director for Awards, with questions at [awards@iris.wisc.edu](mailto:awards@iris.wisc.edu) & 608-265-6070.

### Other Forms of Financial Aid

Loans and some on-campus job openings are handled through the Office of Student Financial Aid (<https://financialaid.wisc.edu/>). Please contact them to obtain more information.

Students may also obtain information from the Grants Information Center (<https://www.library.wisc.edu/memorial/collections/grants-information->

collection/) in the Memorial Library, Room 262, 728 State St., Madison, WI 53706. Phone 608-262-3242.

## REQUIREMENTS

### MINIMUM GRADUATE SCHOOL REQUIREMENTS

Review the Graduate School minimum degree requirements (<https://guide.wisc.edu/graduate/#requirements>) and policies (<https://guide.wisc.edu/graduate/#policies>), in addition to the program requirements listed below.

### MAJOR REQUIREMENTS MODE OF INSTRUCTION

Face to Face	Evening/ Weekend	Online	Hybrid	Accelerated
Yes	No	No	No	No

#### Mode of Instruction Definitions

**Accelerated:** Accelerated programs are offered at a fast pace that condenses the time to completion. Students typically take enough credits aimed at completing the program in a year or two.

**Evening/Weekend:** Courses meet on the UW-Madison campus only in evenings and/or on weekends to accommodate typical business schedules. Students have the advantages of face-to-face courses with the flexibility to keep work and other life commitments.

**Face-to-Face:** Courses typically meet during weekdays on the UW-Madison Campus.

**Hybrid:** These programs combine face-to-face and online learning formats. Contact the program for more specific information.

**Online:** These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.

### CURRICULAR REQUIREMENTS

Requirement Detail	
Minimum Credit Requirement	51 credits
Minimum Residence Credit Requirement	32 credits
Minimum Graduate Coursework Requirement	All 51 credits must be graduate-level coursework. Refer to the Graduate School: Minimum Graduate Coursework (50%) Requirement policy: <a href="https://policy.wisc.edu/library/UW-1244">https://policy.wisc.edu/library/UW-1244</a> ( <a href="https://policy.wisc.edu/library/UW-1244/">https://policy.wisc.edu/library/UW-1244/</a> ).
Overall Graduate GPA Requirement	3.50 GPA required.

**Other Grade Requirements** PhD candidates should maintain a 3.5 GPA in all coursework and may not have any more than two incompletes on their record at any one time.

Assessments and Examinations	<p>Japanese linguistics students need to complete two take-home preliminary examinations that cover the following three areas:</p> <ul style="list-style-type: none"> <li>• Japanese applied linguistics / Japanese language education;</li> <li>• research methods and data analysis;</li> <li>• analysis of an issue that reflects the student's specific research interests.</li> </ul> <p>Japanese literature/culture students are required to take a comprehensive preliminary examination.</p> <p>All students must present a dissertation proposal to the members of their Dissertation Committee and have it accepted within one semester of passing the preliminary examination.</p>
Language Requirements	<p>Japanese linguistics students are required to demonstrate basic knowledge of the structure of one Asian language other than Japanese, equivalent to two semesters' language instruction on campus. The language requirements must be completed by time when students finish taking the preliminary exams.</p> <p>Japanese literature students must demonstrate reading proficiency in both classical Japanese and Japanese.</p>
Graduate School Breadth Requirements	<p>All doctoral students are required to complete a doctoral minor or graduate/professional certificate. Refer to the Graduate School: Breadth Requirement in Doctoral Training policy: <a href="https://policy.wisc.edu/library/UW-1200">https://policy.wisc.edu/library/UW-1200</a> (<a href="https://policy.wisc.edu/library/UW-1200/">https://policy.wisc.edu/library/UW-1200/</a>).</p>

## REQUIRED COURSES

### Linguistics Pathway<sup>1</sup>

Code	Title	Credits
<b>Required Courses</b>		
ASIAN 358	Language in Japanese Society	3
ASIAN 434	Introduction to Japanese Linguistics	3
ASIAN 435	Teaching of Japanese	3
ASIAN 775	Japanese Applied Linguistics (Repeatable)	3
<b>Additional Coursework<sup>2</sup></b>		
Must be graduate-level courses from departments such as ASIAN, ENGL, FRENCH, ITALIAN, GERMAN, LINGUIS, SPANISH, PORTUG, CURRIC, ANTHRO, SOC, PSYCH that cover relevant topics to be determined in consultation with the co-advisor.		15
<b>Breadth</b>		9-12
<b>Dissertator Credits</b>		
Students must enroll in enough dissertator credits to reach the 51-credit minimum.		12+
ASIAN 990	Thesis Research	
<b>Total Credits</b>		51

<sup>1</sup> These pathways are internal to the program and represent different curricular paths a student can follow to earn this degree. Pathway names

do not appear in the Graduate School admissions application, and they will not appear on the transcript.

<sup>2</sup> It is recommended that students take a research methods course.

### Literature Pathway<sup>1</sup>

Code	Title	Credits
<b>Required Courses</b>		
ASIAN 533	Readings in Early Modern Japanese Literature	3
ASIAN 563	Readings in Modern Japanese Literature	3
ASIAN 573	Readings in Classical Japanese Literature	3
ASIAN 763	Studies in Japanese Literature	3
ASIAN 833	Topics in East Asian Visual Cultures	3
<b>Additional Coursework</b>		
Must be graduate level courses from departments such as ART HIST, ASIAN, ENGL, FRENCH, ITALIAN, HISTORY that cover relevant topics to be determined in consultation with the co-advisors. Students must also take three additional courses in Japanese literature / culture numbered 700 or higher.		12-15
<b>Breadth</b>		9-12
<b>Dissertator Credits</b>		
Students must enroll in enough dissertator credits to reach the 51-credit minimum.		12+
ASIAN 990	Thesis Research	
<b>Total Credits</b>		51

<sup>1</sup> These pathways are internal to the program and represent different curricular paths a student can follow to earn this degree. Pathway names do not appear in the Graduate School admissions application, and they will not appear on the transcript.

## POLICIES

### GRADUATE SCHOOL POLICIES

The Graduate School's Academic Policies and Procedures (<https://grad.wisc.edu/acadpolicy/>) serve as the official document of record for Graduate School academic and administrative policies and procedures and are updated continuously. Note some policies redirect to entries in the official UW-Madison Policy Library (<https://policy.wisc.edu/>). Programs may set more stringent policies than the Graduate School. Policies set by the academic degree program can be found below.

### MAJOR-SPECIFIC POLICIES PRIOR COURSEWORK

#### Graduate Credits Earned at Other Institutions

With program approval, students are allowed to transfer no more than 9 credits of graduate coursework from other institutions. Coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

## Undergraduate Credits Earned at Other Institutions or UW-Madison

Refer to the Graduate School: Transfer Credits for Prior Coursework (<https://policy.wisc.edu/library/UW-1216/>) policy.

## Credits Earned as a Professional Student at UW-Madison (Law, Medicine, Pharmacy, and Veterinary careers)

Refer to the Graduate School: Transfer Credits for Prior Coursework (<https://policy.wisc.edu/library/UW-1216/>) policy.

## Credits Earned as a University Special Student at UW-Madison

With program approval, students are allowed to transfer no more than 9 credits of graduate coursework (as defined above) taken as a UW-Madison Special student. Coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

## PROBATION

A semester GPA below 3.5 will result in the student being placed on academic probation. If a semester GPA of 3.5 is not attained during the subsequent semester of full-time enrollment, the student may be dismissed from the program or allowed to continue for 1 additional semester based on advisor appeal to the Departmental Graduate Studies Committee. A student on probation may not take the preliminary examination.

## ADVISOR / COMMITTEE

Starting fall 2018, all students are required to be supervised by co-advisors. One of the co-advisors must be a member of the Japanese Program, but the other co-advisor can be identified from related fields outside of the Japanese Program.

At the point of beginning work on the dissertation, a single dissertation advisor (most likely one of the co-advisors) may be chosen, or the co-advising arrangement may continue for the dissertation as well.

Dissertation committees must have at least four members representing more than one graduate program, three of whom must be UW-Madison graduate faculty or former UW-Madison graduate faculty up to one year after resignation or retirement. At least one of the four members must be from outside of the student's major program or major field (often from the minor field).

## CREDITS PER TERM ALLOWED

15 credit maximum. Refer to the Graduate School: Maximum Credit Loads and Overload Requests (<https://policy.wisc.edu/library/UW-1228/>) policy.

## TIME LIMITS

Refer to the Graduate School: Time Limits (<https://policy.wisc.edu/library/UW-1221/>) policy.

## GRIEVANCES AND APPEALS

These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (<https://doso.students.wisc.edu/bias-or-hate-reporting/>)
- Graduate Assistantship Policies and Procedures (<https://hr.wisc.edu/policies/gapp/#grievance-procedure>)
- Hostile and Intimidating Behavior Policies and Procedures (<https://hr.wisc.edu/hib/>)

- Office of the Provost for Faculty and Staff Affairs (<https://facstaff.provost.wisc.edu/>)
- Employee Assistance (<http://www.eao.wisc.edu/>) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (<https://employee disabilities.wisc.edu/>) (for qualified employees or applicants with disabilities to have equal employment opportunities)
- Graduate School (<https://grad.wisc.edu/>) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
- Office of Compliance (<https://compliance.wisc.edu/>) (for class harassment and discrimination, including sexual harassment and sexual violence)
- Office Student Assistance and Support (OSAS) (<https://osas.wisc.edu/>) (for all students to seek grievance assistance and support)
- Office of Student Conduct and Community Standards (<https://conduct.students.wisc.edu/>) (for conflicts involving students)
- Ombuds Office for Faculty and Staff (<http://www.ombuds.wisc.edu/>) (for employed graduate students and post-docs, as well as faculty and staff)
- Title IX (<https://compliance.wisc.edu/titleix/>) (for concerns about discrimination)

## L&S POLICY FOR GRADUATE STUDENT ACADEMIC APPEALS

Graduate students have the right to appeal an academic decision related to an L&S graduate program if the student believes that the decision is inconsistent with published policy.

Academic decisions that may be appealed include:

- Dismissal from the graduate program
- Failure to pass a qualifying or preliminary examination
- Failure to achieve satisfactory academic progress
- Academic disciplinary action related to failure to meet professional conduct standards

Issues such as the following cannot be appealed using this process:

- A faculty member declining to serve as a graduate student's advisor.
- Decisions regarding the student's disciplinary knowledge, evaluation of the quality of work, or similar judgements. These are the domain of the department faculty.
- Course grades. These can be appealed instead using the L&S Policy for Grade Appeal (<https://kb.wisc.edu/lis/22258/>).
- Incidents of bias or hate, hostile and intimidating behavior (<https://hr.wisc.edu/hib/>), or discrimination (Title IX (<https://compliance.wisc.edu/titleix/>), Office of Compliance (<https://compliance.wisc.edu/eo-complaint/formal-investigations/>)). Direct these to the linked campus offices appropriate for the incident(s).

## Appeal Process for Graduate Students

A graduate student wishing to appeal an academic decision must follow the process in the order listed below. Note time limits within each step.

1. The student should first seek informal resolution, if possible, by discussing the concern with their academic advisor, the department's Director of Graduate Studies, and/or the department chair.
2. If the program has an appeal policy listed in their graduate program handbook, the student should follow the policy as written, including adhering to any indicated deadlines. In the absence of a specific departmental process, the chair or designee will be the reviewer and decision maker, and the student should submit a written appeal to the chair within 15 business days of the academic decision. The chair or designee will notify the student in writing of their decision.
3. If the departmental process upholds the original decision, the graduate student may next initiate an appeal to L&S. To do so, the student must submit a written appeal to the L&S Assistant Dean for Graduate Student Academic Affairs within 15 business days of notification of the department's decision.
  - a. To the fullest extent possible, the written appeal should include, in a single document: a clear and concise statement of the academic decision being appealed, any relevant background on what led to the decision, the specific policies involved, the relief sought, any relevant documentation related to the departmental appeal, and the names and titles of any individuals contributing to or involved in the decision.
  - b. The Assistant Dean will work with the Academic Associate Dean of the appropriate division to consider the appeal. They may seek additional information and/or meetings related to the case.
  - c. The Assistant Dean and Academic Associate Dean will provide a written decision within 20 business days.
4. If L&S upholds the original decision, the graduate student may appeal to the Graduate School. More information can be found on their website: Grievances and Appeals (<https://grad.wisc.edu/documents/grievances-and-appeals/>) (see: Graduate School Appeal Process).

## OTHER

n/a

## PROFESSIONAL DEVELOPMENT

### PROFESSIONAL DEVELOPMENT GRADUATE SCHOOL RESOURCES

Take advantage of the Graduate School's professional development resources (<https://grad.wisc.edu/pd/>) to build skills, thrive academically, and launch your career.

### PROGRAM RESOURCES

Throughout the academic year, professional development trainings, workshops, and graduate student-organized activities take place. The Director of Graduate Studies is eager to hear from students about what interests they have for such events.

### GRADUATE SCHOOL OFFICE OF PROFESSIONAL DEVELOPMENT

The Graduate School Office of Professional Development (OPD) coordinates, develops, and promotes learning opportunities to foster the academic, professional, and life skills of graduate students and postdoctoral researchers and scholars.

Professional development topics include Individual Development Plans (<https://grad.wisc.edu/pd/idp/>), communication, mentoring, grant writing, dissertation writing, career exploration, job search strategies, and more.

OPD collaborates with the Writing Center, Libraries, DoIT Software Training for Students, Delta, career centers, and others to provide a wealth of resources and events tailored to the needs of UW-Madison graduate students.

The office developed and maintains DiscoverPD (<https://my.grad.wisc.edu/DiscoverPD/>), an innovative tool for UW-Madison graduate students to advance their academic and professional goals. DiscoverPD introduces nine areas (or "facets") of professional development, includes a self-assessment, and provides a customized report of areas of strength and weakness. The report comes with recommendations to help graduate students strengthen their ability within each area.

More information on campus resources for student professional development is available at Graduate Student Professional Development (<http://grad.wisc.edu/pd/>). Students may keep up-to-date by reading GradConnections (<https://grad.wisc.edu/new-students/>), the weekly newsletter for graduate students, and bookmarking the Events Calendar (<https://grad.wisc.edu/events/>) to keep tabs on upcoming workshops of interest.

## LEARNING OUTCOMES

### LEARNING OUTCOMES

1. Demonstrate a thorough and in-depth understanding of research problems, potentials, and limits with respect to theory, knowledge, or practice in at least one of the following areas of study: Japanese literature and culture, Japanese linguistics, and Transasian studies.
2. Formulate ideas, concepts, designs, and/or techniques beyond the current boundaries of knowledge within the specialized field(s).
3. Create scholarship and advance knowledge that makes a substantive contribution to the field(s).
4. Articulate and communicate complex ideas in a clear and understandable manner to both specialized and general audience.
5. Recognize, apply, and foster ethical and professional conduct.