BOTANY, M.S.  

POLICIES  

GRADUATE SCHOOL POLICIES  
The Graduate School’s Academic Policies and Procedures (https://grad.wisc.edu/acadpolicy/) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.  

MAJOR-SPECIFIC POLICIES  

PRIOR COURSEWORK  
Graduate Work from Other Institutions  
No credits from other institutions are allowed to count toward the minimum graduate degree credit requirement and the minimum graduate coursework requirement.  

UW–Madison Undergraduate  
No credits from a UW–Madison undergraduate degree are allowed to count toward the minimum graduate degree credit requirement and the minimum graduate coursework requirement.  

UW–Madison University Special  
No credits earned as a UW–Madison Special student are allowed to count toward the minimum graduate degree credit requirement, the minimum graduate degree credit requirement, or the minimum graduate coursework requirement.  

PROBATION  
The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.  

ADVISOR / COMMITTEE  
A major professor must be chosen as soon as possible after beginning graduate study and in all cases by the end of the first year. A vice major professor is required.  

Students meet with an advisory committee before their first semester and with their M.S. committee by the end of their first year to plan their coursework.  

Students meet with their advisor on a regular basis to assess progress.  

CREDITS PER TERM ALLOWED  
15 credits  

TIME CONSTRAINTS  
The master's degree should be completed within two and one-half years of study.  

GRIEVANCES AND APPEALS  
These resources may be helpful in addressing your concerns:  

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)  
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/#grievance-procedure)  
- Hostile and Intimidating Behavior Policies and Procedures (https://hr.wisc.edu/hib/)  
  - Office of the Provost for Faculty and Staff Affairs (https://facstaff.provost.wisc.edu/)  
- Dean of Students Office (https://doso.students.wisc.edu/) (for all students to seek grievance assistance and support)  
- Employee Assistance (http://www.eao.wisc.edu/) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)  
- Employee Disability Resource Office (https://employeedisabilities.wisc.edu/) (for qualified employees or applicants with disabilities to have equal employment opportunities)  
- Graduate School (https://grad.wisc.edu/) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)  
- Office of Compliance (https://compliance.wisc.edu/) (for class harassment and discrimination, including sexual harassment and sexual violence)  
- Office of Student Conduct and Community Standards (https://conduct.students.wisc.edu/) (for conflicts involving students)  
- Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) (for employed graduate students and post-docs, as well as faculty and staff)  
- Title IX (https://compliance.wisc.edu/titleix/) (for concerns about discrimination)  

Students should contact the department chair or program director with questions about grievances. They may also contact the L&S Academic Divisional Associate Deans, the L&S Associate Dean for Teaching and Learning Administration, or the L&S Director of Human Resources.  

OTHER  
Assistantships are only available for thesis M.S. and Ph.D. degrees.