GRADUATE SCHOOL POLICIES

The Graduate School’s Academic Policies and Procedures (https://grad.wisc.edu/acadpolicy/) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

NAMED OPTION-SPECIFIC POLICIES

PRIOR COURSEWORK

Graduate Work from Other Institutions
Graduate coursework from other institutions will be evaluated on a case-by-case basis by the faculty graduate committee in the Department of Economics. With graduate committee approval, students are allowed to count no more than 9 credits of graduate coursework from other institutions. Coursework earned five years or more prior to admission to the master’s program is not allowed to satisfy requirements.

UW–Madison Undergraduate
With program approval, up to 7 credits numbered 300 or above from a UW–Madison undergraduate degree are allowed to count toward the M.S. GF degree. Coursework earned five or more years prior to admission to the master’s program is not allowed to satisfy requirements.

UW–Madison University Special
With program approval, students are allowed to count no more than 12 credits of coursework numbered 300 or above taken as a UW-Madison University Special student. Coursework earned five or more years prior to admission to a master’s degree is not allowed to satisfy requirements.

PROBATION
The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

ADVISOR / COMMITTEE
Every graduate student is required to have an advisor. To ensure that students are making satisfactory progress toward a degree, the Graduate School expects them to meet with their advisor on a regular basis.

An advisor generally serves as the thesis advisor. In many cases, an advisor is assigned to incoming students. Students can be suspended from the Graduate School if they do not have an advisor. An advisor is a faculty member, or sometimes a committee, from the major department responsible for providing advice regarding graduate studies.

A committee often accomplishes advising for the students in the early stages of their studies.

CREDITS PER TERM ALLOWED
12 credits

TIME CONSTRAINTS
Master’s degree students who have been absent for five or more consecutive years lose all credits that they have earned before their absence. Individual programs may count the coursework students completed prior to their absence for meeting program requirements; that coursework may not count toward Graduate School credit requirements.

GRIEVANCES AND APPEALS
These resources may be helpful in addressing your concerns:
- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/#grievance-procedure)
- Hostile and Intimidating Behavior Policies and Procedures (https://hr.wisc.edu/hib/)
  - Office of the Provost for Faculty and Staff Affairs (https://facstaff.provost.wisc.edu/)
  - Dean of Students Office (https://doso.students.wisc.edu/) for all students to seek grievance assistance and support
  - Employee Assistance (http://www.eao.wisc.edu/) for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff
  - Employee Disability Resource Office (https://employeedisabilities.wisc.edu/) for qualified employees or applicants with disabilities to have equal employment opportunities
  - Graduate School (https://grad.wisc.edu/) for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions
  - Office of Compliance (https://compliance.wisc.edu/) for class harassment and discrimination, including sexual harassment and sexual violence
  - Office of Student Conduct and Community Standards (https://conduct.students.wisc.edu/) for conflicts involving students
  - Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) for employed graduate students and post-docs, as well as faculty and staff
  - Title IX (https://compliance.wisc.edu/titleix/) for concerns about discrimination

Students should contact the department chair or program director with questions about grievances. They may also contact the L&S Academic Divisional Associate Deans, the L&S Associate Dean for Teaching and Learning Administration, or the L&S Director of Human Resources.

OTHER
Students enrolled in the Economics Master of Science—Graduate Foundations Program are not allowed to accept research assistantships, teaching assistantships, project assistantships or other University appointments which grant waivers of tuition and/or academic fees. Accepting an assistantship or tuition waiver while enrolled in the program may lead to removal of the student from the M.S. in Economics student cohort. Corporate tuition support is not included in these categories, nor is the waiver of tuition due to veteran status.