EDUCATIONAL LEADERSHIP AND POLICY ANALYSIS, SPECIALIST CERTIFICATE

REQUIREMENTS

MINIMUM GRADUATE SCHOOL REQUIREMENTS

Review the Graduate School minimum academic progress and degree requirements (http://guide.wisc.edu/graduate/#policiesandrequirements), in addition to the program requirements listed below.

MAJOR REQUIREMENTS

MODE OF INSTRUCTION

<table>
<thead>
<tr>
<th>Face to Face</th>
<th>Evening/Weekend</th>
<th>Online</th>
<th>Hybrid</th>
<th>Accelerated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
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</table>

Mode of Instruction Definitions

**Accelerated:** Accelerated programs are offered at a fast pace that condenses the time to completion. Students typically take enough credits aimed at completing the program in a year or two.

**Evening/Weekend:** Courses meet on the UW–Madison campus only in evenings and/or on weekends to accommodate typical business schedules. Students have the advantages of face-to-face courses with the flexibility to keep work and other life commitments.

**Face-to-Face:** Courses typically meet during weekdays on the UW-Madison Campus.

**Hybrid:** These programs combine face-to-face and online learning formats. Contact the program for more specific information.

**Online:** These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.

CURRICULAR REQUIREMENTS

**Requirement Detail**

<table>
<thead>
<tr>
<th>Minimum Credit Requirement</th>
<th>60 credits</th>
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<tbody>
<tr>
<td>Minimum Residence Credit Requirement</td>
<td>24 credits</td>
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<tr>
<td>Minimum Graduate Half of degree coursework (30 credits out of 60 total credits) must be completed graduate-level coursework; courses with the Graduate Level Coursework attribute</td>
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</table>

**Coursework Requirement**

Coursework are identified and searchable in the university's Course Guide (https://registrar.wisc.edu/course-guide/https://registrar.wisc.edu/course-guide/). Overall Graduate GPA Requirement

3.00 GPA required.

Other Grade Requirements

The Graduate School requires that students maintain a graduate grade-point average (GPA) of 3.00 (on a 4.00 scale) for all graduate courses (excluding research) to receive a degree. Grades of Incomplete are considered to be unsatisfactory if they are not removed during the next enrolled semester.

Assessments and Examinations

A practicum experience requiring 150 contact hours for an initial administrator license and an additional 75 hours for each additional administrative license. Practicums are completed under the guidance of department faculty.

Language Requirements

Contact the program for information on any language requirements.

REQUIRED COURSES

The following minimal requirements will satisfy the Educational Specialist Certificate in Educational Leadership & Policy Analysis.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ELPA 702</td>
<td>Introduction to Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>ELPA 832</td>
<td>Resource Allocation for Equity and Social Justice</td>
<td>15</td>
</tr>
<tr>
<td>ELPA 846</td>
<td>The School Superintendency</td>
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<tr>
<td>ELPA 860</td>
<td>Organizational Theory and Behavior in Education</td>
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<tr>
<td>ELPA 870</td>
<td>The Politics of Education</td>
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<tr>
<td>ELPA 875</td>
<td>Theory and Practice of Educational Planning</td>
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<tr>
<td>ELPA 890</td>
<td>Applied Research in Educational Administration</td>
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Research Methods and Statistics Courses

At least two (2) courses including six (6) graduate credits of research courses distributed as follows:

1. An introductory statistics course which includes descriptive statistics, central tendency, probability, inference, and variance.

2. The research requirement for the Educational Specialist Certificate shall be satisfied by completing ELPA 824.
Supporting Courses
At least two (2) courses including six (6) graduate credits of supporting coursework in teaching and learning (typically one course in curriculum and instruction and one additional course). Additional courses in teaching and learning are recommended.

Total Credits
60

Program Approval
The Education Specialist Certificate Program plan (as well as any subsequent amendments and changes) must be submitted and approved by the department as soon as is practicable following admission to the program.

Specialist Paper
The department has established the following criteria as guidelines for the specialist paper:

- The specialist paper should be derived from a current, practical problem which is researchable and limited in scope.
- The specialist paper should have the approval, cooperation, or collaboration of the governing board or administration of an educational institution when appropriate.
- The specialist paper should utilize applied, market, or policy research.
- The specialist paper should result in recommendations for action.
- The design and methodology for the specialist paper will be developed by the student and major professor and reviewed and approved by a three-person faculty committee which will also conduct the oral examination on the completed specialist paper.