suspend from the Graduate School. 

in academic probation with a hold on future enrollment or in being 

or above), or grade of U in research credits. This review could result 

earned grades of BC, C, D, F, or Incomplete in a graduate course (300 

The Graduate School regularly reviews the record of any student who 

degree is not allowed to satisfy requirements. 

Coursework earned five or more years prior to admission to a master's 

minimum graduate coursework (50%) requirement. No credits can be counted toward the 

minimum graduate residence credit requirement. Coursework earned 

five or more years prior to admission to a master's degree is not allowed 

to satisfy requirements. 

UW–Madison Undergraduate 

Up to 7 credits numbered 300 or above can be counted toward the 

minimum graduate degree credit requirement. Up to 7 credits of courses 

numbered 600 or above can be counted toward the minimum graduate 

coursework (50%) requirement. No credits can be counted toward the 

minimum graduate residence credit requirement. Coursework earned 

five or more years prior to admission to a master's degree is not allowed 

to satisfy requirements. 

UW–Madison University Special 

With program approval, students are allowed to count graduate 
coursework from other institutions toward the minimum graduate 

degree credit requirement and the minimum graduate coursework (50%) 

requirement. No credits from other institutions can be counted toward 

the minimum graduate residence credit requirement. Coursework earned 

five or more years prior to admission to a master’s degree is not allowed 

to satisfy requirements. 

NAMED OPTION-SPECIFIC POLICIES 

PRIOR COURSEWORK 

Graduate Work from Other Institutions 

With program approval, students are allowed to count graduate 
coursework from other institutions toward the minimum graduate 

degree credit requirement and the minimum graduate coursework (50%) 

requirement. No credits from other institutions can be counted toward 

the minimum graduate residence credit requirement. Coursework earned 

five or more years prior to admission to a master’s degree is not allowed 

to satisfy requirements. 

UW–Madison Undergraduate 

Up to 7 credits numbered 300 or above can be counted toward the 

minimum graduate degree credit requirement. Up to 7 credits of courses 

numbered 600 or above can be counted toward the minimum graduate 
coursework (50%) requirement. No credits can be counted toward the 

minimum graduate residence credit requirement. Coursework earned five 

or more years prior to admission to a master’s degree is not allowed 
to satisfy requirements. 

UW–Madison University Special 

With program approval, students are allowed to count up to 9 credits of 
coursework numbered 300 or above taken as a UW–Madison Special 

student toward the minimum graduate residence credit requirement, and 

the minimum graduate degree credit requirement, and up to 15 credits 
of courses numbered 700 or above taken as a UW–Madison Special 

student toward the minimum graduate coursework (50%) requirement. 

Coursework earned five or more years prior to admission to a master’s 

degree is not allowed to satisfy requirements. 

PROBATION 

The Graduate School regularly reviews the record of any student who 

earned grades of BC, C, D, F, or Incomplete in a graduate course (300 
or above), or grade of U in research credits. This review could result 
in academic probation with a hold on future enrollment or in being 
suspended from the Graduate School. 

1. Good standing (progressing according to standards; any funding 

   guarantee remains in place). 
2. Probation (not progressing according to standards but permitted 

   to enroll; loss of funding guarantee; specific plan with dates and 

deadlines in place in regard to removal of probationary status). 

3. Unsatisfactory progress (not progressing according to standards; not 

   permitted to enroll, dismissal, leave of absence or change of advisor 
or program). 

ADVISOR / COMMITTEE 

All students have both a plan advisor and academic advisor (typically 

the program director or academic director for each program); programs 

without a fixed curriculum are required to meet with their advisor to 

outline an approved plan of study by the end of their first academic term. 

CREDITS PER TERM ALLOWED 

15 credits 

TIME CONSTRAINTS 

Master’s degree students who have been absent for five or more 

consecutive years lose all credits that they have earned before their 

absence. Individual programs may count the coursework students 

completed prior to their absence for meeting program requirements; that 
coursework may not count toward Graduate School credit requirements. 

GRIEVANCES AND APPEALS 

These resources may be helpful in addressing your concerns: 

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-

reporting/) 
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/
policies/gapp/#grievance-procedure) 
- Hostile and Intimidating Behavior Policies and Procedures (https://
hr.wisc.edu/hib/) 
- Office of the Provost for Faculty and Staff Affairs (https://
facstaff.provost.wisc.edu/) 
- Dean of Students Office (https://doso.students.wisc.edu/) for all 

students to seek grievance assistance and support 
- Employee Assistance (http://www.eao.wisc.edu/) for personal 
counseling and workplace consultation around communication and 

conflict involving graduate assistants and other employees, post-
doctoral students, faculty and staff) 
- Employee Disability Resource Office (https://
employeedisabilities.wisc.edu/) for qualified employees or 

applicants with disabilities to have equal employment opportunities) 
- Graduate School (https://grad.wisc.edu/) (for informal advice at any 

level of review and for official appeals of program/departmental or 
school/college grievance decisions) 
- Office of Compliance (https://compliance.wisc.edu/) for class 

harassment and discrimination, including sexual harassment and 

sexual violence) 
- Office of Student Conduct and Community Standards (https://
conduct.students.wisc.edu/) for conflicts involving students 
- Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) 

(for employed graduate students and post-docs, as well as faculty 

and staff) 
- Title IX (https://compliance.wisc.edu/titleix/) for concerns about 
discrimination) 

Students should contact the department chair or program director with 

questions about grievances. 

OTHER 

Students enrolled in these programs are not permitted to accept teaching 

assistantships, project assistantships, research assistantships or other
appointments that would result in a tuition waiver. Students in these programs cannot enroll in other graduate programs nor take courses outside the prescribed curriculum. If you intend to combine study in this program with other academic programs at UW–Madison, please contact Engineering Professional Development’s Student Services (studentservices@epd.wisc.edu).