Admissions to the Engineering: Technical Japanese M.Eng. have been suspended as of fall 2017 and will be discontinued as of fall 2021. If you have any questions, please contact the department (https://epd.wisc.edu/about/contact-us/).

This is a named option within the Engineering M.Eng. (http://guide.wisc.edu/graduate/engineering-college-wide/engineering-meng/)

The named option Technical Japanese provides the necessary skills and knowledge to interact effectively with Japanese counterparts in the technical or business arena. This degree program begins in the fall of each year. To obtain the degree, candidates must complete at least 30 credits of approved course work (beyond a B.S. degree) in technical Japanese, Japanese language, and technology development in Japan.

Students with a bachelor’s degree other than a B.S. degree must provide transcript evidence of the completion of a minimum of 16 semester credits of undergraduate courses in science or engineering in order to be admitted to this degree program. All applicants must have at least a 3.0 GPA from their undergraduate institution (where 4.0 = A).

All courses are offered regularly to students on the UW–Madison campus, and are also offered at a distance. Students must complete E P D 374 Intermediate Technical Japanese I / E P D 375 Intermediate Technical Japanese II. At least 18 credits must come from approved courses numbered 600 or higher. No more than 6 credits of independent study (E P D 699 Independent Study) are allowed. Most students enroll in one course per semester over a period of four years; however, it is possible for highly motivated students to complete the degree in one academic year. For questions concerning the curriculum or the application process, contact Professor James L. Davis, program director, at 608-262-4810, jldavis1@wisc.edu.

Admissions to the Engineering: Technical Japanese M.Eng. have been suspended as of fall 2017 and will be discontinued as of fall 2021. If you have any questions, please contact the department (https://epd.wisc.edu/about/contact-us/).

Resources to help you afford graduate study might include assistantships, fellowships, traineeships, and financial aid. Further funding information (https://grad.wisc.edu/funding/) is available from the Graduate School. Be sure to check with your program for individual policies and restrictions related to funding.

Students in the Engineering M.Eng. programs are not permitted to accept teaching assistantships, project assistantships, research assistantships, or other appointments that would result in a tuition waiver. Students in these programs cannot enroll in other graduate programs nor take courses outside the prescribed curriculum. If you intend to combine study in this program with other academic programs at UW–Madison, please contact Shainah Greene, graduate programs coordinator (shainah.greene@wisc.edu).

REQUIREMENTS

MINIMUM GRADUATE SCHOOL REQUIREMENTS

Review the Graduate School minimum academic progress and degree requirements (http://guide.wisc.edu/graduate/policiesandrequirementstext), in addition to the program requirements listed below.

NAMED OPTION REQUIREMENTS

CURRICULAR REQUIREMENTS

Mode of Instruction Definitions

Accelerated: Accelerated programs are offered at a fast pace that condenses the time to completion. Students are able to complete a program with minimal disruptions to careers and other commitments.

Evening/Weekend: Courses meet on the UW–Madison campus only in evenings and/or on weekends to accommodate typical business schedules. Students have the advantages of face-to-face courses with the flexibility to keep work and other life commitments.

Face-to-Face: Courses typically meet during weekdays on the UW-Madison Campus.

Hybrid: These programs combine face-to-face and online learning formats. Contact the program for more specific information.

Online: These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.

Credit

Graduate GPA

3.00 GPA required.

Other Grade Requirement

Must retake any courses for which a grade below C is recorded.
REQUIRED COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>E P D 332</td>
<td>Basic Technical Japanese I (3 credits)</td>
<td>3</td>
</tr>
<tr>
<td>E P D 374</td>
<td>Intermediate Technical Japanese I</td>
<td>3</td>
</tr>
<tr>
<td>E P D 375</td>
<td>Intermediate Technical Japanese II</td>
<td>3</td>
</tr>
<tr>
<td>E P D 601</td>
<td>Japanese for Business and Industry</td>
<td>3-4</td>
</tr>
<tr>
<td>E P D 602</td>
<td>Japanese for Politics and Government</td>
<td>3-4</td>
</tr>
<tr>
<td>E P D 603</td>
<td>Advanced Technical Japanese Seminar</td>
<td>3-4</td>
</tr>
<tr>
<td>E P D 604</td>
<td>Research in Japanese Technical Literature</td>
<td>2-6</td>
</tr>
</tbody>
</table>

1. Two courses may be waived with previous experience as determined by the program director.

GRADUATE SCHOOL POLICIES

The Graduate School’s Academic Policies and Procedures (https://grad.wisc.edu/acadpolicy/) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

NAMED OPTION-SPECIFIC POLICIES

PRIOR COURSEWORK

Graduate Work from Other Institutions

With program approval, students are allowed to count graduate coursework from other institutions toward the minimum graduate degree credit requirement and the minimum graduate coursework (50%) requirement. No credits from other institutions can be counted toward the minimum graduate residence credit requirement. Coursework earned five or more years prior to admission to a master’s degree is not allowed to satisfy requirements.

UW–Madison Undergraduate

Up to 7 credits numbered 300 or above can be counted toward the minimum graduate degree credit requirement. Up to 7 credits of courses numbered 600 or above can be counted toward the minimum graduate coursework (50%) requirement. No credits can be counted toward the minimum graduate residence credit requirement. Coursework earned five or more years prior to admission to a master’s degree is not allowed to satisfy requirements.

UW–Madison University Special

With program approval, students are allowed to count up to 9 credits of coursework numbered 300 or above taken as a UW–Madison Special student toward the minimum graduate residence credit requirement, and the minimum graduate degree credit requirement, and up to 15 credits of courses numbered 700 or above taken as a UW–Madison Special student toward the minimum graduate coursework (50%) requirement.

Coursework earned five or more years prior to admission to a master’s degree is not allowed to satisfy requirements.

PROBATION

The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

1. Good standing (progressing according to standards; any funding guarantee remains in place).
2. Probation (not progressing according to standards but permitted to enroll; loss of funding guarantee; specific plan with dates and deadlines in place in regard to removal of probationary status).
3. Unsatisfactory progress (not progressing according to standards; not permitted to enroll, dismissal, leave of absence or change of advisor or program).

ADVISOR / COMMITTEE

All students have both a plan advisor and academic advisor (typically the program director or academic director for each program); programs without a fixed curriculum are required to meet with their advisor to outline an approved plan of study by the end of their first academic term.

CREDITS PER TERM ALLOWED

15 credits

TIME CONSTRAINTS

Master’s degree students who have been absent for five or more consecutive years lose all credits that they have earned before their absence. Individual programs may count the coursework students completed prior to their absence for meeting program requirements; that coursework may not count toward Graduate School credit requirements.

GRIEVANCES AND APPEALS

These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/#grievance-procedure)
- Hostile and Intimidating Behavior Policies and Procedures (https://hr.wisc.edu/hib/)
  - Office of the Provost for Faculty and Staff Affairs (https://facstaffprovost.wisc.edu/)
- Dean of Students Office (https://doso.students.wisc.edu/) (for all students to seek grievance assistance and support)
- Employee Assistance (http://www.eao.wisc.edu/) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (https://employeedisabilities.wisc.edu/) (for qualified employees or applicants with disabilities to have equal employment opportunities)
• Graduate School (https://grad.wisc.edu/) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
• Office of Compliance (https://compliance.wisc.edu/) (for class harassment and discrimination, including sexual harassment and sexual violence)
• Office of Student Conduct and Community Standards (https://conduct.students.wisc.edu/) (for conflicts involving students)
• Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) (for employed graduate students and post-docs, as well as faculty and staff)
• Title IX (https://compliance.wisc.edu/titleix/) (for concerns about discrimination)

Students should contact the department chair or program director with questions about grievances.

OTHER
Students enrolled in these programs are not permitted to accept teaching assistantships, project assistantships, research assistantships, or other appointments that would result in a tuition waiver. Students in these programs cannot enroll in other graduate programs nor take courses outside the prescribed curriculum. If you intend to combine study in this program with other academic programs at UW–Madison, please contact Shainah Greene, graduate programs coordinator (shainah.greene@wisc.edu).

PROFESSIONAL DEVELOPMENT

GRADUATE SCHOOL RESOURCES
Take advantage of the Graduate School's professional development resources (https://grad.wisc.edu/pd/) to build skills, thrive academically, and launch your career.