HUMAN ECOSOCIETY AND COMMUNITY RESEARCH, PH.D.

This is a named option within the Human Ecology, Ph.D. (http://guide.wisc.edu/graduate/human-ecology-school-wide/human-ecology-phd/)

The Human Ecology Ph.D. named option in Civil Society and Community Research (CSCR) focuses on theoretical foundations of grassroots institutions, nonprofit organizations, voluntary associations, and social networks that strive to benefit the common good. The program emphasizes mixed method inquiries that integrate participatory approaches with advanced quantitative and qualitative analysis. The program prepares students to use the processes of research and outreach to strengthen civil society.

The civil society and community research faculty areas of research include: civil society, the nonprofit sector, civic engagement, developmental psychology, community and organizational development, youth civic engagement, community psychology, applied medical anthropology, sustainability, education, inter-generational partnerships, program evaluation and learning assessment, community–university partnerships, and philanthropy and giving.

The CSCR program is served by a multidisciplinary faculty who are professionally active and have strong records of national and international scholarship. They bring perspectives of many disciplines to their work, including community psychology, developmental psychology, sociology, education, medical and cultural anthropology, transformative evaluation and community action. Reflecting the multidisciplinary orientation of the program, faculty possess expertise in areas as diverse as longitudinal modeling, interpretive interviewing, mixed methods study designs, various mapping techniques, observational methods, survey methodology, community-based research, and ethnography.

The CSCR program is committed to collaborations between faculty and graduate students in the arenas of research, teaching, and outreach. Current areas of scholarly activity include youth civic engagement, community organizing, inter-generational partnerships, social trust, program evaluation, coalition building, voluntary associations, adult learning, community development, place-based education and stewardship, and social change. Faculty and students not only conduct research in these areas, they affirmatively support policies and programs. The department maintains strong affiliations with the University of Wisconsin—Madison Division of Extension’s Department of Youth, Family & Community Development.

Graduates of CSCR are prepared for careers as professors in academic departments of human ecology, community development, community research and action, nonprofit management, community sociology, applied developmental science, and program support services. Students will also be prepared for careers as senior staff in technical assistance organizations, foundations, public agencies and advocacy/public education units. Others will choose to use their research and consultation skills to support grassroots organizations.

ADMISSIONS

Please consult the table below for key information about this degree program’s admissions requirements. The program may have more detailed admissions requirements, which can be found below the table or on the program’s website. Graduate admissions is a two-step process between academic programs and the Graduate School. Applicants must meet the minimum requirements (https://grad.wisc.edu/apply/requirements/) of the Graduate School as well as the program(s).

Once you have researched the graduate program(s) you are interested in, apply online (https://grad.wisc.edu/apply/).

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Deadline</td>
<td>December 1</td>
</tr>
<tr>
<td>Spring Deadline</td>
<td>This program does not admit in the spring.</td>
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<tr>
<td>Summer Deadline</td>
<td>This program does not admit in the summer.</td>
</tr>
<tr>
<td>GRE (Graduate Record Examinations)</td>
<td>Required.</td>
</tr>
<tr>
<td>English Proficiency Test</td>
<td>Every applicant whose native language is not</td>
</tr>
<tr>
<td>Other Test(s) (e.g., GMAT, MCAT)</td>
<td>n/a</td>
</tr>
<tr>
<td>Letters of Recommendation</td>
<td>Required</td>
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<td></td>
<td>3</td>
</tr>
</tbody>
</table>

Applications are accepted once per year for Fall admission and are due by December 1st of the preceding year. To be considered for admission to the Civil Society and Community Research (CSCR) Ph.D. option in Human Ecology, the department requires the following materials:

- Online application (https://grad.wisc.edu/apply/) indicating “Human Ecology PHD–Civil Society & Comm Research” as your program selection
- $75 application fee
- Curriculum vitae/resume
- Unofficial transcripts (official transcripts will be required for students who receive an admission offer)
- Official Graduate Record Exam scores (GRE Institution code #1846)
- International students only:
  - Official Test of English as a Foreign Language (TOEFL) or Melab scores
  - International students who hold degrees from U.S. institutions do not need to submit language test scores
- Three letters of recommendation (submitted electronically through your Graduate School application)
- Uploaded Statement of Purpose/Reasons for Graduate Study
  - Statement should also include your reasons for studying or seeking a specialization in Civil Society and Community Research. Please indicate these reasons in a separate section of your statement titled, “Reasons for Specializing in Civil Society and Community Research”
  - Upload a writing sample
Examples of writing samples include prior scholarly work such as term papers, theses, or published articles. All writing samples must be written in English and uploaded to the online application system as a PDF.

FUNDING

GRADUATE SCHOOL RESOURCES

Resources to help you afford graduate study might include assistantships, fellowships, traineeships, and financial aid. Further funding information (https://grad.wisc.edu/funding/) is available from the Graduate School. Be sure to check with your program for individual policies and restrictions related to funding.

PROGRAM RESOURCES

Funding opportunities for Human Ecology graduate students are available and made possible, in large part, by generous donations to SoHE. Every year, these funds are used to fund teaching or project assistantships, award academic excellence scholarships, and provide students doing their masters or doctoral research or final MFA project with conference travel scholarships and graduate research scholarships. See the School of Human Ecology Enrollment Policy on Funding Eligibility (https://sohe.wisc.edu/graduate-students/academic-policies-forms-deadlines/full-time-enrollment-policy-for-funding-eligibility/) and view current funding opportunities on our program website (https://sohe.wisc.edu/graduate-students/funding/) for more information.

REQUIREMENTS

MINIMUM GRADUATE SCHOOL REQUIREMENTS

Review the Graduate School minimum academic progress and degree requirements (http://guide.wisc.edu/graduate/#policiesandrequirementstext), in addition to the program requirements listed below.

NAMED OPTION REQUIREMENTS

MODE OF INSTRUCTION

Table: Mode of Instruction Definitions

<table>
<thead>
<tr>
<th>Face to Face</th>
<th>Evening/Weekend</th>
<th>Online</th>
<th>Hybrid</th>
<th>Accelerated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Mode of Instruction Definitions

*Evening/Weekend:* These programs are offered in an evening and/or weekend format to accommodate working schedules. Enjoy the advantages of on-campus courses and personal connections, while keeping your day job. For more information about the meeting schedule of a specific program, contact the program.

*Online:* These programs are offered primarily online. Many available online programs can be completed almost entirely online with all online programs offering at least 50 percent or more of the program work online. Some online programs have an on-campus component that is often designed to accommodate working schedules.

Take advantage of the convenience of online learning while participating in a rich, interactive learning environment. For more information about the online nature of a specific program, contact the program.

*Hybrid:* These programs have innovative curricula that combine on-campus and online formats. Most hybrid programs are completed on-campus with a partial or completely online semester. For more information about the hybrid schedule of a specific program, contact the program.

*Accelerated:* These on-campus programs are offered in an accelerated format that allows you to complete your program in a condensed time-frame. Enjoy the advantages of on-campus courses with minimal disruption to your career. For more information about the accelerated nature of a specific program, contact the program.

CURRICULAR REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirements Detail</th>
<th>Minimum Credit Requirement</th>
<th>Minimum Residence Credit Requirement</th>
<th>Minimum Graduate Coursework Requirement</th>
<th>Overall Graduate GPA Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit Requirement</td>
<td>51 credits</td>
<td>32 credits</td>
<td>Half of degree coursework (26 credits out of 51 total credits) must be completed graduate-level coursework; courses with the Graduate Level Coursework attribute are identified and searchable in the university’s Course Guide.</td>
<td>3.00 GPA required.</td>
</tr>
<tr>
<td>Other Grade Requirements</td>
<td>The Graduate School requires an average grade of B or better in all coursework (300 or above, not including research credits) taken as a graduate student unless conditions for probationary status require higher grades. Grades of Incomplete are considered to be unsatisfactory if they are not removed during the next enrolled semester.</td>
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</tr>
<tr>
<td>Assessments and Examinations</td>
<td>Doctoral students are required to take a comprehensive preliminary/oral examination after they have cleared their record of all Incomplete and Progress grades (other than research and thesis). Deposit of the doctoral dissertation in the Graduate School is required.</td>
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<tr>
<td>Language Requirements</td>
<td>Contact the program for information on any language requirements.</td>
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<tr>
<td>Doctoral Minor/ Breadth Requirements</td>
<td>All doctoral students are required to complete a minor.</td>
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</tbody>
</table>

REQUISITE COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTER-HE 801</td>
<td>Special Topics in Human Ecology (Introductory Professional Development—1 credit)</td>
<td>6</td>
</tr>
<tr>
<td>INTER-HE 801</td>
<td>Special Topics in Human Ecology (Theory and Perspectives of Human Ecology—2 credits)</td>
<td></td>
</tr>
<tr>
<td>INTER-HE 793</td>
<td>Research Methods (3 credits)</td>
<td></td>
</tr>
<tr>
<td>CPCS 775</td>
<td>Building Civil Society</td>
<td></td>
</tr>
<tr>
<td>CPCS 785</td>
<td>Civic Development Across the Lifespan</td>
<td></td>
</tr>
<tr>
<td>CPCS 795</td>
<td>Community Power and Collective Action</td>
<td>9</td>
</tr>
<tr>
<td>Methods and Applications of Community-Based Research</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
and degree credit and 700 or above to satisfy the minimum graduate requirement.

Special student (with a maximum of 9 special student credits as part of graduate coursework taken at other institutions or as a UW–Madison Undergraduate coursework may count toward the graduate residence requirement. No coursework (50%) requirement. Credits earned ten or more years prior to admission to a doctoral degree are not allowed to satisfy requirements. Use of Special student credit may require payment of tuition difference.

**PROBATION**
The Graduate School regularly reviews the record of any student who earned grades of BC, C, D, F, or Incomplete in a graduate course (300 or above), or grade of U in research credits. This review could result in academic probation with a hold on future enrollment or in being suspended from the Graduate School.

**ADVISOR / COMMITTEE**
Every graduate student is required to have an advisor. An advisor is a faculty member, or sometimes a committee, from the major department responsible for providing advice regarding graduate studies. An advisor generally serves as the thesis advisor. In many cases, an advisor is assigned to incoming students. Students can be suspended from the Graduate School if they do not have an advisor.

To ensure that students are making satisfactory progress toward a degree, the Graduate School expects them to meet with their advisor on a regular basis. A committee often accomplishes advising for the students in the early stages of their studies.

**CREDITS PER TERM ALLOWED**
12 credits

**TIME CONSTRAINTS**
Doctoral degree students who have been absent for ten or more consecutive years lose all credits that they have earned before their absence. Individual programs may count the coursework students completed prior to their absence for meeting program requirements; that coursework may not count toward Graduate School credit requirements. A candidate for a doctoral degree who fails to take the final oral examination and deposit the dissertation within five years after passing the preliminary examination may by require to take another preliminary examination and to be admitted to candidacy a second time.

**GRIEVANCES AND APPEALS**
These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/#grievance-procedure)
- Hostile and Intimidating Behavior Policies and Procedures (https://hr.wisc.edu/hib/)
  - Office of the Provost for Faculty and Staff Affairs (https://facstaff.provost.wisc.edu/)
- Dean of Students Office (https://doso.students.wisc.edu/) (for all students to seek grievance assistance and support)
- Employee Assistance (http://www.eao.wisc.edu/) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (https://employeedisabilities.wisc.edu/) (for qualified employees or applicants with disabilities to have equal employment opportunities)

**POLICIES**

**NAMED OPTION-SPECIFIC POLICIES**

**PRIOR COURSEWORK**

**Graduate Work from Other Institutions**
With program approval, students are allowed to count up to 18 credits of graduate coursework taken at other institutions or as a UW–Madison Special student (with a maximum of 9 special student credits as part of the 18). Prior coursework taken at other institutions may not be used to satisfy the minimum graduate residence credit requirement. Credits earned ten or more years prior to admission to a doctoral degree are not allowed to satisfy requirements.

**UW–Madison Undergraduate**
With program approval, up to 7 credits numbered 300 or above from a UW–Madison undergraduate degree are allowed to count toward degree credit; undergraduate courses must be numbered 700 or above to count toward the minimum graduate coursework requirement. No undergraduate coursework may count toward the graduate residence requirement.

**UW–Madison University Special**
With program approval, students are allowed to count up to 18 credits of graduate coursework taken at other institutions or as a UW–Madison Special student (with a maximum of 9 special student credits as part of the 18). coursework must be numbered 300 or above for residence and degree credit and 700 or above to satisfy the minimum graduate requirement.

**Applications of Community-based research**

<table>
<thead>
<tr>
<th>Credits</th>
<th>Course</th>
</tr>
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<tbody>
<tr>
<td>9</td>
<td>CSCS 811 Community-Based Research: Theory and Practice</td>
</tr>
<tr>
<td>9</td>
<td>CSCS 812 Mixed-Methods in Community-Based Research</td>
</tr>
<tr>
<td>9</td>
<td>CSCS 813 Transformative Evaluation in Practice</td>
</tr>
<tr>
<td></td>
<td>Qualitative Data Collection &amp; Analysis ¹</td>
</tr>
<tr>
<td>3</td>
<td>Methods Elective ³</td>
</tr>
<tr>
<td>3</td>
<td>Community Innovations for Civil Society ⁴</td>
</tr>
<tr>
<td>9</td>
<td>Minor Specialization ⁵</td>
</tr>
<tr>
<td>6</td>
<td>Research and Thesis</td>
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<tr>
<td></td>
<td>Total Credits 51</td>
</tr>
</tbody>
</table>

¹ Recommended: ED PSYCH 711 Current Topics in Educational Psychology
² Recommended: ED PSYCH 762, ED PSYCH 763, ELPA/ED PSYCH 964, or SOC/C&E SOC 977
³ Courses to be selected in consultation with your advisor. Any of these courses not taken to fulfill the qualitative or quantitative methods requirement: ED PSYCH/ELPA 827, SOC 751, SOC 752, or ED PSYCH 570.
⁴ Topics rotate during Fall semester.
⁵ Suggested elective courses for the minor: SOC/C&E SOC/URB R PL 617, CURRIC 975, HDFS 664, HDFS 872, NURSING 761, SOC/C&E SOC 573, SOC WORK 741, or PUB AFFR/POLI SCI 885.
• Graduate School (https://grad.wisc.edu/) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
• Office of Compliance (https://compliance.wisc.edu/) (for class harassment and discrimination, including sexual harassment and sexual violence)
• Office of Student Conduct and Community Standards (https://conduct.students.wisc.edu/) (for conflicts involving students)
• Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) (for employed graduate students and post-docs, as well as faculty and staff)
• Title IX (https://compliance.wisc.edu/titleix/) (for concerns about discrimination)

Any student who feels that he or she has been treated unfairly by a Human Ecology faculty or staff member has the right to complain about the treatment and to receive a prompt hearing of the grievance, following the grievance procedures outlined below. To ensure a prompt and fair hearing of any complaint, and to protect both the rights of the student and the person at whom the complaint is addressed, the procedures below are used in the School of Human Ecology.

The person whom the complaint is directed against must be an employee of the School of Human Ecology. Any graduate student or graduate applicant may use these procedures unless the complaint is covered by other campus rules or contracts.

Note: These procedures do not cover appeals of admissions decisions or other decisions made by departmental or Human Ecology committees. For information on appeals of decisions, students should contact the chair of the committee or the chair of the department that made the decision.

Contacts

Civil Society and Community Studies: Brian McInnes (https://sohe.wisc.edu/staff/brian-mcinnes/) (Graduate Program Chair), Cynthia Jasper (http://sohe.wisc.edu/staff/cynthia-jasper/) (Department Chair)

Consumer Science: J. Michael Collins (https://sohe.wisc.edu/staff/j-michael-collins/) (Graduate Program Chair), Nancy Wong (http://sohe.wisc.edu/staff/nancy-wong/) (Department Chair)

Design Studies: Jung-hye Shin (https://sohe.wisc.edu/staff/jung-hye-shin/) (Graduate Program Chair), Roberto Rengel (http://sohe.wisc.edu/staff/roberto-rengel/) (Department Chair)

Human Development and Family Studies: Kristin Litzelman (https://sohe.wisc.edu/staff/kristin-litzelman/) (Graduate Program Chair), Janean Dilworth-Bart (https://sohe.wisc.edu/staff/janean-dilworth-bart-2/) (Department Chair)

Master of Science in Human Ecology: Sarah Halpern-Meekin (https://sohe.wisc.edu/staff/sarah-halpern-meekin/) (Graduate Program Chair)

Students are encouraged to keep written documentation of their experience of unfair treatment both before and during the grievance proceedings.

Graduate Student Grievance Procedures

STEP 1. The student should first consider talking directly with the person(s) against whom the grievance is directed.

Some issues can be settled at this level, and some cannot be. Although students are encouraged to talk directly with the person(s) involved, we recognize that this may not always be possible. If the complaint cannot be resolved satisfactorily by talking with the person(s) involved, the student may continue to Step 2.

NOTE: In cases of sexual harassment, sexual misconduct, or racial discrimination, students may choose to bypass these procedures and report the conduct directly to either of the following offices:

• SoHE Human Resources Manager: Nancy Andrews (https://sohe.wisc.edu/staff/nancy-andrews/)
• The Office for Equity and Diversity (http://oed.wisc.edu/) (179-A Bascom Hall, 608-263-2378, Wisconsin Telecommunications Relay Service: 7-1-1)

STEP 2. Does the complaint involve someone in a Human Ecology academic department (Civil Society and Community Studies, Consumer Science, Design Studies, and Human Development & Family Studies)?

• Yes: The student should contact the chair of the department. The student will submit the grievance to the chair in writing. This must be done within 60 calendar days of the alleged unfair treatment. The department chair will refer the matter to the department's Graduate Program Committee or to another appropriate departmental committee (standing or ad hoc) for review. The committee will share the student's written complaint with the person at whom the complaint is directed, and will obtain a written response from this person. This response will be shared with the student filing the grievance. The committee chair will provide a timely written decision to the student on the action taken by the committee (the departmental decision). If either party is unwilling to accept the departmental decision, the department chair will refer the matter to the Associate Dean for Graduate Studies (see contact information below). The Associate Dean will bring the grievance to the Human Ecology Graduate Program Council for review. (NOTE: if the grievance is against the department chair, the written complaint should be referred to the chair of the department's graduate program committee; contact information given below.)

• No: The student should contact the Associate Dean for Graduate Studies. (https://sohe.wisc.edu/staff/connie-flanagan/) The student will submit the grievance to the Associate Dean in writing. This must be done within 60 calendar days of the alleged unfair treatment. The Associate Dean will refer the grievance to the Human Ecology Graduate Program Council for review.

STEP 3. Human Ecology Graduate Program Council review.

To ensure fairness, the Graduate Program Council chair may appoint a subcommittee to review the complaint (e.g., excluding faculty from the student's department). The Graduate Program Council may ask for additional information from the parties involved and may hold a hearing at which both parties will be asked to speak separately in closed session. The Graduate Program Council will then make a written recommendation to the Associate Dean who will render a decision and submit it to the Dean of the School for final approval. The Associate Dean will provide the Dean's final decision in writing to the student and to the person against whom the grievance was filed. Unless a longer time is mutually agreed upon by the individuals involved, this written decision shall be made within 30 working days from the date when the written grievance was filed with the Associate Dean's Office.
Students not willing to accept the final decision of the Dean may appeal to the Graduate School (https://grad.wisc.edu/documents/grievances-and-appeals/).

Questions about these procedures can be directed to Connie Flanagan, Associate Dean for Graduate Studies (https://sohe.wisc.edu/staff/connie-flanagan/).

State law contains provisions regarding discrimination and harassment. Wisconsin Statutes 36.12 reads, in part:

“No student may be denied admission to, participation in or the benefits of, or be discriminated against in any service, program, course or facility of the system or its institutions or centers because of the student’s race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status.”

In addition, the UW-System prohibits discrimination based on gender identity or gender expression.

Students have the right to file discrimination and harassment complaints with the Office for Equity and Diversity (https://employeedisabilities.wisc.edu/), 179-A Bascom Hall, 263-2378, Wisconsin Telecommunications Relay Service: 7-1-1

OTHER
n/a

PROFESSIONAL DEVELOPMENT

GRADUATE SCHOOL RESOURCES

Take advantage of the Graduate School’s professional development resources (https://grad.wisc.edu/pd/) to build skills, thrive academically, and launch your career.

PROGRAM RESOURCES

The School of Human Ecology Graduate Program values the professional development of graduate students and provides financial awards to those who are invited to present at professional conferences/exhibits. The purpose of the support is to encourage participation in professional development, scholarly research, and/or creative endeavor and to help cover expenses not covered by other sources. Students may receive a maximum award of $650 for travel ($750 for international travel) to support conference participation in a single academic year. Students are encouraged to seek conference and travel funding from the Graduate School as a first step and apply for supplemental funds through SoHE as needed.

In addition, each academic department within the School of Human Ecology may offer additional professional development grant opportunities. See the program Events Calendar (https://sohe.wisc.edu/calendar-of-events/) for the most up-to-date information on professional development opportunities.

PEOPLE

Faculty:

CIVIL SOCIETY AND COMMUNITY STUDIES

Professors: Cynthia Jasper (chair), Lori Bakken, Constance Flanagan

Associate Professors: Brian McInnes
Assistant Professors: Kasey Keeler, Jennifer Gaddis, Leah Horowitz, Carolina Sarmiento, Mariaelena Huambachano

CONSUMER SCIENCE (CONSUMER BEHAVIOR & FAMILY ECONOMICS)

Professors: Nancy Wong (chair), Judith Bartfeld, J. Michael Collins
Associate Professors: Clifford Robb
Assistant Professors: Fenaba Addo, Lydia Ashton, Megan Bea, C. Yiwei Zhang

DESIGN STUDIES

Professors: Roberto Rengel (chair), Jennifer Angus, Wei Dong, Majid Sarmadi, Mary Hark
Associate Professors: Carolyn Kallenborn, Marina Moskowitz, Kevin Porto, Jung-hye Shin
Assistant Professors: Marianne Fairbanks, Kristin Thorleifsdottir

HUMAN DEVELOPMENT AND FAMILY STUDIES

Professors: Janean Dilworth-Bart (chair), Charles Raison, Julie Poehlmann-Tynan
Associate Professors: Larissa Duncan, Sarah Halpert-Meekin, Sigan Hartley, Heather Kirkorian, Robert Nix, Lauren Papp
Assistant Professors: Kristin Litzelman, Margaret Kerr, Alvin Thomas