The Ph.D. program at the UW–Madison Information School (iSchool) cultivates a cooperative, supportive intellectual environment that allows a small group of highly qualified students to excel in their doctoral studies. By admitting a small cohort of doctoral students each year, we can ensure that each student develops close working relationships with faculty members, receives strong and consistent advising, and is fully funded.

The iSchool Ph.D. program is writing intensive, requiring students produce a substantial body of written work as they prepare to research and compose their dissertations. We provide a structure in which students conduct original research and prepare results for presentation and publication in scholarly conferences and journals. iSchool faculty members work closely with Ph.D. students to help them polish their research for publication, and most students graduate with several published articles.

Because it is part of an internationally top-ranked research university, the iSchool offers students the opportunity to engage in the rich variety of educational experiences both within the school and in the broader University of Wisconsin–Madison campus.

For more information, including instructions on admissions, please see the iSchool PhD program webpage. (https://ischool.wisc.edu/programs/phd-program/)

To see the research interests and expertise of iSchool faculty members, please refer to the iSchool Faculty Research Page (https://ischool.wisc.edu/faculty-staff-directory/research/).

RESIDENCE AND COMMUNITY

The iSchool Ph.D. program is a residential program. Students must be able to attend classes in person at UW–Madison for three years. Most students continue to live near Madison as they research and write their dissertations. Four to five years of full-time study is typical for students to complete the degree. The school strongly prefers full-time Ph.D. students.

ABOUT THE INFORMATION SCHOOL

PROGRAMS

The Information School or "the iSchool at UW–Madison" is a professional school offering several degrees and non-credit education that prepare students for future careers in the information professions:

- The iSchool M.A. degree (https://ischool.wisc.edu/current-students/masters-degree-program/) is a professional master's that offers five concentration areas: Librarianship, Archives in a Digital Age, Data/Information Management and Analytics, User Experience Design and Information Technologies, Organization of Information. See the M.A. Guide page here (https://guide.wisc.edu/graduate/information/library-information-studies-ma/#text).
- The Capstone Certificate in User Experience Design (http://hci.wisc.edu/madux/) is an educational credential aimed at working adults who seek further education to advance their careers or move into new fields without the commitment of a full masters degree. See the Capstone Certificate Guide page here. (https://guide.wisc.edu/nondegree/capstone/user-experience-design-capstone-certificate/).
- The Capstone Certificate in Data Analytics for Decision-Making (https://dataanalytics.ischool.wisc.edu/) is an educational credential aimed at working adults who seek further education to advance their careers or move into new fields without the commitment of a full masters degree. See the Capstone Certificate Guide page here. (https://guide.wisc.edu/nondegree/capstone/data-analytics-decision-making-capstone-certificate/)
- The Ph.D. degree (https://ischool.wisc.edu/programs/phd-program/) provides advanced academic preparation for those wishing to pursue careers in academia, industrial research or policy making.
- Undergraduate Digital Studies certificate (https://ischool.wisc.edu/programs/undergraduatedigital-studies/) provides undergraduate coursework in information technologies and society and information management. See the Undergraduate Certificate Guide page here (https://guide.wisc.edu/undergraduate/letters-science/communication-arts/digital-studies-certificate/).
- The iSchool offers noncredit continuing education short courses (https://ischool.wisc.edu/continuing-education/) that help information professionals stay up to date.

COMMUNITY

The Information School at UW–Madison is well known for its public-good, community-engagement orientation (https://ischool.wisc.edu/slis/community-engagement/). It is home to several student organizations that shepherd long-term, information-justice projects including the Jail Library Group, the Tribal Library Archives and Museums Group, and the Allied Drive Literacy Project. Student groups at the iSchool (https://ischool.wisc.edu/current-students/slis-student-organizations/) are very active and organize and sponsor events.

The iSchool Library, (https://www.library.wisc.edu/ischool/) whose windows overlook the shores of Lake Mendota and the oak trees of Muir Knoll, is a very popular campus space for study and relaxation. The Information School Library is also home to:

- RADD (http://radd.dsalo.info/) "Recovering Analog and Digital Data" equipment for audio/video digitization and digital-data rescue that provides fee-for-service recovery of data from a wide variety of media types.

RESEARCH AND SCHOLARSHIP

The Information School faculty are known for scholarly work in the areas of:

- data and information policy and ethics
- user behaviors and literacies, print culture
- library and information technology history
- electronic publishing
- information and communication technologies (ICT) and development, and transnational diaspora use of ICT
- the social aspects of information and communications systems

Faculty have made valuable scholarly contributions in the areas of medical information and medical information technologies, online search behavior and search effectiveness, publisher e-journal licensing
practices, information technology history, print culture and library history, information ethics and policy, and youth and new media. For more information see the iSchool Research Overview Page. (https://ischool.wisc.edu/faculty-staff-department/research/)

Faculty and staff are widely involved in different research areas on campus. For example, the iSchool is home to the Center for the History of Print and Digital Culture (http://www.wiscprintdigital.org/), a research center focused on authorship, reading, publication and distribution of print and digital materials. The Information School faculty members are involved with the Holtz Center for Science and Technology Studies, the Digital Humanities Research Network, the Wisconsin Institute for Discovery, and the Center for Financial Security.

ADMISSIONS

Please consult the table below for key information about this degree program's admissions requirements. The program may have more detailed admissions requirements, which can be found below the table or on the program's website. Graduate admissions is a two-step process between academic programs and the Graduate School. Applicants must meet the minimum requirements (https://grad.wisc.edu/apply/requirements/) of the Graduate School as well as the program(s). Once you have researched the graduate program(s) you are interested in, apply online (https://grad.wisc.edu/apply/).

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Deadline</td>
<td>December 31</td>
</tr>
<tr>
<td>Spring Deadline</td>
<td>The program does not admit in the spring.</td>
</tr>
<tr>
<td>Summer Deadline</td>
<td>The program does not admit in the summer.</td>
</tr>
<tr>
<td>GRE (Graduate Record Examinations)</td>
<td>Required.</td>
</tr>
<tr>
<td>English Proficiency Test</td>
<td>Every applicant whose native language is not English or whose undergraduate instruction was not in English must provide an English proficiency test score and meet the Graduate School minimum requirements (<a href="https://grad.wisc.edu/apply/requirements/#english-proficiency">https://grad.wisc.edu/apply/requirements/#english-proficiency</a>).</td>
</tr>
<tr>
<td>Other Test(s) (e.g., GMAT, MCAT)</td>
<td>n/a</td>
</tr>
<tr>
<td>Letters of Recommendation</td>
<td>3</td>
</tr>
<tr>
<td>Required</td>
<td></td>
</tr>
</tbody>
</table>

APPLICATION REQUIREMENTS

Ph.D. admissions at the Information School require GRE scores, a GPA of 3.0 (on a 4.0 scale) or better in the last 60 hours of academic credit earned; a master's degree in an appropriate field; a detailed written statement of the area of research interest, fit with current faculty and the purpose for pursuing doctoral study; and an interview (usually a phone interview) with the school's Ph.D. committee or other faculty members serving on the committee's behalf. International students must meet the Graduate School's language and degree requirements.

For more information, including detailed instructions for submitting an application, see this link (https://ischool.wisc.edu/programs/phd-program/).

OTHER INFORMATION

Applicants whose GPA falls below the required level must provide other evidence of academic ability. (Advice on the type of evidence appropriate to the applicant should be requested from the administrator of the doctoral program.) Applicant qualifications for admission will be reviewed by the school's Ph.D. committee, which will make an admissions recommendation to the director who, in turn, makes a recommendation to the Graduate School. The criteria used in this review include academic promise, the probability that the school's doctoral program will meet the goals and research interests of the applicant, and that the applicant will be able to complete the program successfully. Under certain circumstances, admission may be approved on a probationary basis or with deficiencies. Students will not normally be permitted to continue longer than the first year on probation. For more information see the Ph.D. program admissions page.

M.A. graduates who are accepted into the Information School Ph.D. program may count up to 10 qualified credits from their iSchool M.A. degree toward their Ph.D.Qualified courses include iSchool Ph.D. seminars (900 level) and research methods courses (e.g. LIS 603 Research and Assessment for Information Professionals).

FUNDING

GRADUATE SCHOOL RESOURCES

Resources to help you afford graduate study might include assistantships, fellowships, traineeships, and financial aid. Further funding information (https://grad.wisc.edu/funding/) is available from the Graduate School. Be sure to check with your program for individual policies and restrictions related to funding.

PROGRAM RESOURCES

Prospective students should see the Information School PhD program website (https://ischool.wisc.edu/programs/phd-program/) for funding information.

REQUIREMENTS

MINIMUM GRADUATE SCHOOL REQUIREMENTS

Review the Graduate School minimum academic progress and degree requirements (http://guide.wisc.edu/graduate/#policiesandrequirementstext), in addition to the program requirements listed below.

MAJOR REQUIREMENTS

MODE OF INSTRUCTION

Mode of Instruction Definitions

Accelerated: Accelerated programs are offered at a fast pace that condenses the time to completion. Students are able to complete a program with minimal disruptions to careers and other commitments.

Evening/Weekend: Courses meet on the UW–Madison campus only in evenings and/ or on weekends to accommodate typical business schedules. Students have the
advantages of face-to-face courses with the flexibility to keep work and other life commitments.

Face-to-Face: Courses typically meet during weekdays on the UW-Madison Campus.

Hybrid: These programs combine face-to-face and online learning formats. Contact the program for more specific information.

Online: These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.

## CURRICULAR REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit Requirement</td>
<td>51 credits including dissertator credits</td>
</tr>
<tr>
<td>Minimum Residence Credit</td>
<td>32 credits</td>
</tr>
<tr>
<td>Minimum Graduate Coursework Requirement</td>
<td>The majority of a Ph.D. student’s coursework must be completed in graduate-level coursework; courses with the Graduate Level Coursework attribute are identified and searchable in the university’s Course Guide (<a href="http://my.wisc.edu/CourseGuideRedirect/BrowseByTitle">http://my.wisc.edu/CourseGuideRedirect/BrowseByTitle</a> (<a href="http://my.wisc.edu/CourseGuideRedirect/BrowseByTitle/">http://my.wisc.edu/CourseGuideRedirect/BrowseByTitle/</a>)). Courses at the 300–600 level should be taken sparingly and must be approved by the student’s advisor.</td>
</tr>
<tr>
<td>Overall Graduate GPA Requirement</td>
<td>3.50 GPA required.</td>
</tr>
<tr>
<td>Other Grade Requirements</td>
<td>To remain in good academic standing within the iSchool Ph.D. program, a student must maintain a 3.5 overall GPA, not carry any incomplete grades in courses (other than 999e) for more than 1 semester, and pass all mastery demonstration paper deadlines by appointed deadlines.</td>
</tr>
<tr>
<td>Assessments and Examinations</td>
<td>Each student is required to fulfill at least one teaching practicum and at least two different research practica. Students will demonstrate mastery of the required subject areas and research skills through three mastery demonstration papers and a program portfolio. Presentation and successful defense of a program portfolio and statement of intent constitutes the preliminary examination. Successful defense of the program portfolio and statement of intent constitutes formal acceptance into candidacy for the Ph.D. degree.</td>
</tr>
<tr>
<td>Language Requirements</td>
<td>No; however, coursework in a foreign language may be required if necessary for completing research activities.</td>
</tr>
<tr>
<td>Doctoral Minor/Breadth</td>
<td>All doctoral students are required to complete a minor.</td>
</tr>
</tbody>
</table>

## REQUIRED COURSES

A general research methods course is required of all students. This must be a graduate-level course, and if not taken at the iSchool (LIS 603 Research and Assessment for Information Professionals) the student must present a transcript and, if possible, a syllabus to the course. In addition, students must take Ph.D. research seminar LIS 910 (Research Design & Methodology for Library & Information Studies and are required to take a minimum of two semesters of statistics and one semester of qualitative research. Each student must take at least one course in each of three (out of four) designated areas to develop a breadth of knowledge about the field. For more information see the Information School PhD program website. (https://ischool.wisc.edu/programs/phd-program/)

## POLICIES

### GRADUATE SCHOOL POLICIES

The Graduate School’s Academic Policies and Procedures (https://grad.wisc.edu/acadpolicy/) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

### MAJOR-SPECIFIC POLICIES

#### PRIOR COURSEWORK

**Graduate Work from Other Institutions**

Students may count up to 9 credits of approved graduate coursework from other institutions. Coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

**UW–Madison Undergraduate**

No credits counted toward a UW–Madison undergraduate degree are allowed to count toward the Ph.D. degree.

**UW–Madison University Special**

Students are allowed to count up to 9 approved credits of coursework numbered 450 or above taken as a UW–Madison Special student. coursework earned ten years or more prior to admission to a doctoral degree is not allowed to satisfy requirements.

#### PROBATION

Students who fail to meet any of the assessment criteria as described in the Doctoral Program Student Handbook will receive a letter of warning from the Ph.D. program director placing them on probationary status. They will have one additional semester (not including summer) to change their status. If they do not successfully change their status, they will be asked to leave the program. If students do not expect to successfully change their status within the probationary semester, they can request that the Ph.D. committee grant a probation extension; however, an extension will be granted only if the student can prove likelihood of success in the upcoming semester. The student should send a letter asking for an extension and providing evidence of likelihood of success to the Ph.D. program director.

#### ADVISOR / COMMITTEE

The Information School Ph.D. Committee serves as the Progress Evaluation Committee for doctoral students. Upon admission, the Ph.D. committee chair serves as the default advisor for all students. At any point, the student may switch to a major professor/advisor based on similarities in research interests. The student’s doctoral committee shall be five members of the graduate faculty; no fewer than three are to be from the iSchool faculty and at least one shall be from outside the school.
Credits per Term Allowed
8 to 12 credits in a regular semester is considered full time at the graduate level. Course load maximums are 12 credits in a regular semester, 8 credits in the summer term and 3 credits in the intersession.

Time Constraints
Completion of the degree should be within a three- to four-year period beyond earning the master’s degree.

A candidate for a doctoral degree who fails to take the final oral examination and deposit the dissertation within five years after passing their program portfolio and statement of intent may be required to take additional coursework, redefend their program portfolio and statement of intent, and to be admitted to candidacy a second time.

Doctoral degree students who have been absent for ten or more consecutive years lose all credits that they have earned before their absence. Individual programs may count the coursework students completed prior to their absence for meeting program requirements; that coursework may not count toward Graduate School credit requirements.

Grievances and Appeals
These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/#grievance-procedure)
- Hostile and Intimidating Behavior Policies and Procedures (https://hr.wisc.edu/hib/)
  - Office of the Provost for Faculty and Staff Affairs (https://facstaff.provost.wisc.edu/)
- Dean of Students Office (https://doso.students.wisc.edu/) (for all students to seek grievance assistance and support)
- Employee Assistance (http://www.eao.wisc.edu/) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (https://employeedisabilities.wisc.edu/) (for qualified employees or applicants with disabilities to have equal employment opportunities)
- Graduate School (https://grad.wisc.edu/) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
- Office of Compliance (https://compliance.wisc.edu/) (for class harassment and discrimination, including sexual harassment and sexual violence)
- Office of Student Conduct and Community Standards (https://conduct.students.wisc.edu/) (for conflicts involving students)
- Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) (for employed graduate students and post-docs, as well as faculty and staff)
- Title IX (https://compliance.wisc.edu/titleix/) (for concerns about discrimination)

Students should contact the department chair or program director with questions about grievances. They may also contact the L&S Academic Divisional Associate Deans, the L&S Associate Dean for Teaching and Learning Administration, or the L&S Director of Human Resources.

Other
A complete set of Information School Ph.D. program policies can be found in the PhD program planning guide on the iSchool PhD program website. (https://ischool.wisc.edu/programs/phd-program/)

Professional Development

Graduate School Resources
Take advantage of the Graduate School’s professional development resources (https://grad.wisc.edu/pd/) to build skills, thrive academically, and launch your career.

Learning Outcomes
1. Employ specific methodologies appropriate to areas of study.
2. Demonstrate basic capacities to employ new digital data collection and analysis methodologies.
3. Demonstrate knowledge of a range of theories in research areas as well as core LIS theories.
4. Able to add to existing bodies of theory, scholarship or scientific knowledge through critique, testing or extension in scholarly output.
5. Demonstrate scholarly excellence.
6. Demonstrate skills and experience in teaching.
7. Demonstrate mastery of scholarly writing genre.
8. Demonstrate strong oral communication skills.
9. Demonstrate involvement in the LIS academic community.

People

Faculty: Professors Eschenfelder, Downey, Kim (Director), Arnott-Smith; Associate Professors Rubel, Willett; Assistant Professors Royston, Senchyne

For a complete faculty/staff directory see https://ischool.wisc.edu/