

# IMPLEMENTATION SCIENCE AND COMMUNITY HEALTH OUTCOMES, GRADUATE/ PROFESSIONAL CERTIFICATE

## ADMISSIONS

### APPLICATION GUIDELINES

The Institute for Clinical and Translational Research (ICTR) is the administrative home of the Certificate in Implementation Science and Community Health Outcomes. Detailed information about the curriculum, admission requirements, application procedures, and student services coordinators is posted on the ICTR website (<http://www.ictr.wisc.edu/>).

Whether a student enrolls in the graduate/professional certificate or capstone certificate program will depend on their educational goals. (Course requirements are the same for all.)

### GRADUATE/PROFESSIONAL CERTIFICATE PREREQUISITES AND APPLICATION AND ENROLLMENT PROCEDURES

Graduate and professional students from any discipline are eligible to apply for enrollment in the graduate/professional certificate program. To be considered for admission, complete the following application procedures.

1. Print and complete the certificate application form (available on the program website (<https://ictr.wisc.edu/T2TRCertificate/>)).
2. Send the completed application to the Graduate Program Coordinator, 2112T HSLC, University of Wisconsin, Madison, WI 53705; [studentinquiry@ictr.wisc.edu](mailto:studentinquiry@ictr.wisc.edu).
3. Applications are reviewed on a rolling basis by the certificate advisory committee.
4. Notification of admission to the certificate program: If the student has completed the application procedures described above, notification of the admission decision will be received within three weeks. Students with questions about the status of the application should contact Graduate Program Coordinator at [studentinquiry@ictr.wisc.edu](mailto:studentinquiry@ictr.wisc.edu).
5. All Graduate School students must **also** utilize the Graduate Student Portal in MyUW to add, change, or discontinue any graduate/professional certificate. To apply to this certificate, log in to MyUW, click on Graduate Student Portal, and then click on Add/Change Programs. Select the information for this graduate/professional certificate.
6. After the student is admitted, the certificate advisory committee will review the stated research interests and recommend an advisor. An objective is to match students with an advisor from a discipline other than their own, to expose students to a variety of perspectives. Students will be notified with the name and contact information of their advisor. They should schedule a meeting with the certificate advisor within the first month after being admitted to identify learning and career objectives, and to discuss the program in relation to student goals.
7. **Note to Ph.D. students:** Ph.D. students may want to start the graduate/professional certificate program early enough to be finished before starting the dissertation because university policy states: "If a dissertator wants to pursue a graduate degree or certificate in another area, the dissertator fee status will be discontinued and regular graduate fees will be assessed, with possible consequences listed above." See the Graduate School's policy on Dissertator Status (<https://policy.wisc.edu/library/UW-1247/>).