**MOLECULAR AND ENVIRONMENTAL TOXICOLOGY, M.S.**

Molecular and environmental toxicology is a multidisciplinary subject that involves the study of mechanisms of action of environmental toxicants on humans and other organisms and the behavior of these toxicants in the environment. The UW–Madison Molecular and Environmental Toxicology Center’s graduate program provides students with expert knowledge in at least one specialty plus a broad understanding of other specialties that contribute to the resolution of environmental toxicology problems. The center is sponsored by the School of Medicine and Public Health as well as the College of Agricultural and Life Sciences, the School of Veterinary Medicine and the School of Pharmacy. The center links researchers in numerous academic departments who are working on problems in this area.

An interdisciplinary graduate program leading to the doctor of philosophy or a master of science in molecular and environmental toxicology is offered by the center under the direction of an executive committee composed of faculty affiliated with the center. The program offers two general approaches: mechanisms of pathobiology of chemically induced disease and environmental activities of chemicals. Each approach is subdivided into focal areas including metabolic and genetic toxicology, neurotoxicology, and immunotoxicology; and ecotoxicology, bioremediation, and distribution and assessment of environmental chemicals. All students participate in a core curriculum that addresses these various areas and that is supplemented by other advanced, specialized courses. Students perform research under the guidance of one of the center’s graduate faculty members.

Recipients of graduate degrees in molecular and environmental toxicology pursue careers in government agencies (policymaking, regulations, standard setting, or research), private industry (e.g., hazardous waste management, occupational safety, consumer affairs, research and development, or regulatory compliance), and the academic community (teaching and research). The center office maintains specific information concerning career placements.

**ADMISSIONS**

Please consult the table below for key information about this degree program’s admissions requirements. The program may have more detailed admissions requirements, which can be found below the table or on the program’s website.

Graduate admissions is a two-step process between academic programs and the Graduate School. Applicants must meet the minimum requirements ([https://grad.wisc.edu/apply/requirements/](https://grad.wisc.edu/apply/requirements/) of the Graduate School as well as the program(s). Once you have researched the graduate program(s) you are interested in, apply online ([https://grad.wisc.edu/apply/](https://grad.wisc.edu/apply/)).

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Deadline</td>
<td>December 1</td>
</tr>
<tr>
<td>Spring Deadline</td>
<td>The program does not admit in the spring.</td>
</tr>
<tr>
<td>Summer Deadline</td>
<td>The program does not admit in the summer.</td>
</tr>
</tbody>
</table>

**FUNDING**

Resources to help you afford graduate study might include assistantships, fellowships, traineeships, and financial aid. Further funding information ([https://grad.wisc.edu/funding/](https://grad.wisc.edu/funding/)) is available from the Graduate School. Be sure to check with your program for individual policies and restrictions related to funding.

**GRADUATE SCHOOL RESOURCES**

The Molecular & Environmental Toxicology Program does not guarantee funding for incoming or continuing masters students. Masters students may be eligible for research assistantships, teaching assistantships, advanced opportunity fellowships for minority or disadvantaged students, or other funding opportunities. Students are encouraged to contact individual professors in their areas of interest to determine whether support is available for working in that lab.
MINIMUM GRADUATE SCHOOL REQUIREMENTS

Review the Graduate School minimum academic progress and degree requirements (http://guide.wisc.edu/graduate/#policiesandrequirementstext), in addition to the program requirements listed below.

MAJOR REQUIREMENTS

MODE OF INSTRUCTION

<table>
<thead>
<tr>
<th>Mode of Instruction Definitions</th>
<th>Face to Face</th>
<th>Evening/Weekend</th>
<th>Online</th>
<th>Hybrid</th>
<th>Accelerated</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Accelerated:</strong> Accelerated programs are offered at a fast pace that condenses the time to completion. Students typically take enough credits aimed at completing the program in a year or two.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td><strong>Evening/Weekend:</strong> Courses meet on the UW–Madison campus only in evenings and/or on weekends to accommodate typical business schedules. Students have the advantages of face-to-face courses with the flexibility to keep work and other life commitments.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td><strong>Face-to-Face:</strong> Courses typically meet during weekdays on the UW-Madison Campus.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td><strong>Hybrid:</strong> These programs combine face-to-face and online learning formats. Contact the program for more specific information.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td><strong>Online:</strong> These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

CURRICULAR REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Credit Requirement</td>
<td>30 credits</td>
</tr>
<tr>
<td>Minimum Residence Credit Requirement</td>
<td>16 credits</td>
</tr>
</tbody>
</table>
| Minimum Graduate Coursework | 15 credits must be graduate-level coursework. Details can be found in the Graduate School’s Minimum Graduate Coursework (50%) policy (https://policy.wisc.edu/library/UW-1244).
| Overall GPA | 3.00 GPA required. This program follows the Graduate School’s policy: https://policy.wisc.edu/library/UW-1203. |
| Other Grade Requirements | Students must receive either an A, AB, B, or S in their core courses (listed below) for them to count towards the program requirements. |

REQUIRED COURSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>M&amp;ENVTOX/M/POP HLTH</td>
<td>Toxicology I</td>
<td>3</td>
</tr>
<tr>
<td>M&amp;ENVTOX/PHM SCI/PHMCOL-M</td>
<td>Toxicology II</td>
<td>3</td>
</tr>
<tr>
<td>OBS&amp;GYN 955/SURG SCI 812</td>
<td>Responsible Conduct of Research for Biomedical Graduate Students</td>
<td>2</td>
</tr>
<tr>
<td>CIV ENGR 704</td>
<td>Environmental Chemical Kinetics</td>
<td>3</td>
</tr>
<tr>
<td>M&amp;ENVTOX 801</td>
<td>Scientific Communication in Molecular &amp; Environmental Toxicology</td>
<td>2</td>
</tr>
<tr>
<td>M&amp;ENVTOX 800</td>
<td>Seminar</td>
<td>2-4</td>
</tr>
</tbody>
</table>

Students are expected to enroll in this course every semester:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>M&amp;ENVTOX 990</td>
<td>Seminar</td>
<td>13-15</td>
</tr>
</tbody>
</table>

Graduate Work from Other Institutions

Prior coursework that a student wants to have considered must be presented within the first month of UW–Madison residency. Core courses may be appealed, subject to Graduate Admissions Committee review.

GRADUATE SCHOOL POLICIES

PRIORITY COURSEWORK

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These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (https://doso.students.wisc.edu/bias-or-hate-reporting/)
- Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/#grievance-procedure)
- Hostile and Intimidating Behavior Policies and Procedures (https://hr.wisc.edu/hib/)
  - Office of the Provost for Faculty and Staff Affairs (https://facstaff.provost.wisc.edu/)
- Dean of Students Office (https://doso.students.wisc.edu/) (for all students to seek grievance assistance and support)
- Employee Assistance (http://www.eao.wisc.edu/) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (https://employeedisabilities.wisc.edu/) (for qualified employees or applicants with disabilities to have equal employment opportunities)
- Graduate School (https://grad.wisc.edu/) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
- Office of Compliance (https://compliance.wisc.edu/) (for class harassment and discrimination, including sexual harassment and sexual violence)

- Office of Student Conduct and Community Standards (https://conduct.students.wisc.edu/) (for conflicts involving students)
- Ombuds Office for Faculty and Staff (http://www.ombuds.wisc.edu/) (for employed graduate students and post-docs, as well as faculty and staff)
- Title IX (https://compliance.wisc.edu/titleix/) (for concerns about discrimination)

**Grievance Policy for Graduate Programs in the School of Medicine and Public Health**

Any student in a School of Medicine and Public Health graduate program who feels that they have been treated unfairly in regards to educational decisions and/or outcomes or issues specific to the graduate program, including academic standing, progress to degree, professional activities, appropriate advising, and a program’s community standards by a faculty member, staff member, postdoc, or student has the right to complain about the treatment and to receive a prompt hearing of the grievance following these grievance procedures. Any student who discusses, investigates, or participates in the grievance procedure may do so openly and shall not be subject to intimidation, discipline, or retaliation because of such activity. Each program’s grievance advisor is listed on the “Research” tab of the SMPH intranet (https://intranet.med.wisc.edu/).

**Exclusions**

This policy does not apply to employment-related issues for Graduate Assistants in TA, PA and/or RA appointments. Graduate Assistants will utilize the Graduate Assistantship Policies and Procedures (https://hr.wisc.edu/policies/gapp/) (GAPP) grievance process to resolve employment-related issues.

This policy does not apply to instances when a graduate student wishes to report research misconduct. For such reports refer to the UW-Madison Policy for Reporting Research Misconduct for Graduate Students and Postdoctoral Research Associates (https://research.wisc.edu/kb-article/?id=84924).

**Requirements for Programs**

The School of Medicine and Public Health Office of Basic Research, Biotechnology and Graduate Studies requires that each graduate program designate a grievance advisor, who should be a tenured faculty member, and will request the name of the grievance advisor annually. The program director will serve as the alternate grievance advisor in the event that the grievance advisor is named in the grievance. The program must notify students of the grievance advisor, including posting the grievance advisor’s name on the program’s Guide page and handbook.

The grievance advisor or program director may be approached for possible grievances of all types. They will spearhead the grievance response process described below for issues specific to the graduate program, including but not limited to academic standing, progress to degree, professional activities, appropriate advising, and a program’s community standards. They will ensure students are advised on reporting procedures for other types of possible grievances and are supported throughout the reporting process. Resources (https://grad.wisc.edu/current-students/#reporting-incidents) on identifying and reporting other issues have been compiled by the Graduate School.

**Procedures**

1. The student is advised to initiate a written record containing dates, times, persons, and description of activities, and to update this record while completing the procedures described below.
2. If the student is comfortable doing so, efforts should be made to resolve complaints informally between individuals before pursuing a formal grievance.

3. Should a satisfactory resolution not be achieved, the student should contact the program’s grievance advisor or program director to discuss the complaint. The student may approach the grievance advisor or program director alone or with a UW-Madison faculty or staff member. The grievance advisor or program director should keep a record of contacts with regards to possible grievances. The first attempt is to help the student informally address the complaint prior to pursuing a formal grievance. The student is also encouraged to talk with their faculty advisor regarding concerns or difficulties.

4. If the issue is not resolved to the student’s satisfaction, the student may submit a formal grievance to the grievance advisor or program director in writing, within 60 calendar days from the date the grievant first became aware of, or should have become aware of, with the exercise of reasonable diligence, the cause of the grievance. To the fullest extent possible, a grievance shall contain a clear and concise statement of the grievance and indicate the issue(s) involved, the relief sought, the date(s) the incident or violation took place, and any specific policy involved.

5. On receipt of a written grievance, the following steps will occur. The final step must be completed within 30 business days from the date the grievance was received. The program must store documentation of the grievance for seven years. Significant grievances that set a precedent may be stored indefinitely.
   a. The grievance advisor or program director will convene a faculty committee composed of at least three members to manage the grievance. Any faculty member involved in the grievance or who feels that they cannot be impartial may not participate in the committee. Committee composition should reflect diverse viewpoints within the program.
   b. The faculty committee, through the grievance advisor or program director, will obtain a written response from the person or persons toward whom the grievance is directed. The grievance advisor or program director will inform this person that their response will be shared with the student filing the grievance.
   c. The grievance advisor or program director will share the response with the student filing the grievance.
   d. The faculty committee will make a decision regarding the grievance. The committee’s review shall be fair, impartial, and timely. The grievance advisor or program director will report on the action taken by the committee in writing to both the student and the person toward whom the grievance was directed.

6. If either party (the student or the person or persons toward whom the grievance is directed) is unsatisfied with the decision of the program’s faculty committee, the party may file a written appeal to the SMPH senior associate dean for basic research, biotechnology and graduate studies within 10 business days from the date of notification of the program’s faculty committee. The following steps will occur:
   a. The grievant will be notified in writing, within 5 business days of the written appeal, acknowledging receipt of the formal appeal and establishing a timeline for the review to be completed.
   b. The senior associate dean or their designee may request additional materials and/or arrange meetings with the grievant and/or others. If meetings occur, the senior associate dean or their designee will meet with both the grievant and the person or persons toward whom the grievance is directed.
   c. The senior associate dean or their designee will assemble an ad hoc committee of faculty from outside of the student’s graduate program and ask them to prepare a written recommendation on whether to uphold or reverse the decision of the program on the student’s initial grievance. The committee may request additional materials and/or arrange meetings with the grievant and/or others. If meetings occur, the committee will meet with both the grievant and the person or persons toward whom the grievance is directed.
   d. The senior associate dean or their designee will make a final decision within 20 business days of receipt of the committee’s recommendation.
   e. The SMPH Office of Basic Research, Biotechnology, and Graduate Studies must store documentation of the grievance for seven years. Grievances that set a precedent may be stored indefinitely.

7. The student may file an appeal of the School of Medicine and Public Health decision with the Graduate School. See the Grievances and Appeals section of the Graduate School’s Academic Policies and Procedures (https://grad.wisc.edu/documents/grievances-and-appeals/).

**Time Limits**

Steps in the grievance procedures must be initiated and completed within the designated time periods except when modified by mutual consent. If the student fails to initiate the next step in the grievance procedure within the designated time period, the grievance will be considered resolved by the decision at the last completed step.

**OTHER**

n/a

**PROFESSIONAL DEVELOPMENT**

**GRADUATE SCHOOL RESOURCES**

Take advantage of the Graduate School’s professional development resources (https://grad.wisc.edu/pd/) to build skills, thrive academically, and launch your career.

**PROGRAM RESOURCES**

**PROFESSIONAL DEVELOPMENT**

Professional development goes beyond what students do in the classroom and at the bench. It includes an array of skills and knowledge that are not often taught yet are vitally important to furthering one’s career.

All students are required to complete the AAAS Individual Development Plan (http://myidp.sciencecareers.org/) following their first semester to identify strengths in their background, as well as areas where further professional development are recommended. In addition, the program encourages students to make use of the Graduate School’s DiscoverPD
resource (https://my.grad.wisc.edu/DiscoverPD/). Finally, students are able to track progress through annual committee meetings, at which time students and advisors are asked to complete an evaluation of progress and have a frank discussion about areas for improvement.

The Molecular & Environmental Toxicology Program currently recommends that students complete three units (hours/activities) per semester from the professional development areas of:

• Discipline-Specific Conceptual Knowledge
• Research Skill Development
• Communication Skills
• Professionalism
• Leadership & Management Skills
• Responsible Conduct of Research (Ethics)

The program is developing a database of resources that will be available on the program website.

**LEARNING OUTCOMES**

1. Demonstrate a didactic knowledge of both molecular toxicology and environmental toxicology.
2. Understand that science and research is based on trust—trust between scientists and colleagues, trust between scientists and policy makers, trust between scientists and advisory boards, and trust between scientists and society.
3. Verbally communicate their science and do so in a clear manner for a variety of audiences.

**PEOPLE**

*Faculty:* See Faculty (http://metc.wisc.edu/people_category/faculty/) on program website.