

# MUSIC: PERFORMANCE, DMA

## POLICIES

### GRADUATE SCHOOL POLICIES

The Graduate School's Academic Policies and Procedures (<https://grad.wisc.edu/acadpolicy/>) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

### MAJOR-SPECIFIC POLICIES

#### PRIOR COURSEWORK

##### Graduate Work from Other Institutions

No more than 6 credits may be approved for graduate coursework taken at other institutions.

##### UW–Madison Undergraduate

The program follows the Graduate School's policy for Satisfying Requirements with Coursework from Undergraduate Career at UW–Madison (<https://policy.wisc.edu/library/UW-1216/>), but Mead Witter School of Music faculty rarely approve these exceptions.

##### UW–Madison University Special

The program allows up to 6 credits of UW–Madison University Special Student credit to count. Details can be found at the Graduate School's policy for Transfer from UW–Madison University Special Student Career at UW–Madison. (<https://policy.wisc.edu/library/UW-1216/>)

#### PROBATION

DMA Students who fail to make satisfactory progress in any of the following four areas: Grades, Course Load, Time Constraints, or Exams will be notified in writing by the DGS. At the end of the second semester of failing to make satisfactory progress the student is placed on Probation effective the next semester. This action suspends financial aid (but does not affect loans or work–study). See details in the Satisfactory Progress for Doctoral Students (<https://kb.wisc.edu/mwsomkb/114465/>).

#### ADVISOR / COMMITTEE

All programs provide for faculty from several disciplines to follow the student's progress through the degree, provide mentorship along the way, and assess the student's success in reaching expected learning outcomes.

DMA students have a doctoral performance and research committee. This group of four faculty follows the student's work throughout the degree work, evaluating degree recitals as well as the doctoral research project. The committee also serves as the examination committee. The DPRC is comprised of the major professor and at least three others, two of whom must be graduate faculty and one of whom must be from a program that is not the major.

#### CREDITS PER TERM ALLOWED

15 credits

#### TIME LIMITS

Graduate students in DMA or Ph.D. programs are allowed a maximum of four calendar years from the date entering the program to complete all course work requirements and successfully pass the preliminary examinations. The candidate must complete the dissertation (Ph.D.) or doctoral performance and research (DMA) within five years after passing the preliminary examinations.

#### GRIEVANCES AND APPEALS

These resources may be helpful in addressing your concerns:

- Bias or Hate Reporting (<https://doso.students.wisc.edu/bias-or-hate-reporting/>)
- Graduate Assistantship Policies and Procedures (<https://hr.wisc.edu/policies/gapp/#grievance-procedure>)
- Hostile and Intimidating Behavior Policies and Procedures (<https://hr.wisc.edu/hib/>)
  - Office of the Provost for Faculty and Staff Affairs (<https://facstaff.provost.wisc.edu/>)
- Dean of Students Office (<https://doso.students.wisc.edu/>) (for all students to seek grievance assistance and support)
- Employee Assistance (<http://www.eao.wisc.edu/>) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)
- Employee Disability Resource Office (<https://employee disabilities.wisc.edu/>) (for qualified employees or applicants with disabilities to have equal employment opportunities)
- Graduate School (<https://grad.wisc.edu/>) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)
- Office of Compliance (<https://compliance.wisc.edu/>) (for class harassment and discrimination, including sexual harassment and sexual violence)
- Office of Student Conduct and Community Standards (<https://conduct.students.wisc.edu/>) (for conflicts involving students)
- Ombuds Office for Faculty and Staff (<http://www.ombuds.wisc.edu/>) (for employed graduate students and post-docs, as well as faculty and staff)
- Title IX (<https://compliance.wisc.edu/titleix/>) (for concerns about discrimination)

Students should contact the department chair or program director with questions about grievances. They may also contact the L&S Academic Divisional Associate Deans, the L&S Associate Dean for Teaching and Learning Administration, or the L&S Director of Human Resources.

#### OTHER

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