

POST-GRADUATE PSYCHIATRIC NURSING, CAPSTONE CERTIFICATE

HOW TO GET IN

ELIGIBILITY REQUIREMENTS

- Bachelor's degree from an accredited nursing program
- Master's degree from an accredited nursing program
- RN license
- Certification as an advanced practice nurse or eligible to apply for certification as an advanced practice nurse
- Completion of prerequisite courses in advanced assessment across the lifespan, pathophysiology, and pharmacotherapeutics prior to starting the certificate

The School of Nursing conducts a holistic review of all application materials. Regardless of experience level, ideal candidates possess a desire to improve their ability to deliver complex care and expand their knowledge and understanding of the specialty. The program seeks candidates who are committed to providing care to underserved populations in need of services. Since the program requires a significant time expenditure for clinical training and coursework, candidates must understand these demands and indicate they are prepared to make time in their schedules accordingly.

Adult Career and Special Student Services (ACSSS) is the admitting office for all University Special students. However, the School of Nursing which offers the capstone certificate program makes the final admission decision upon review of all applicant materials.

ADMISSIONS TIMELINE

- Application opens: Early September
- Application deadline: February 1. All materials, including transcripts, must be received by the deadline.
- Applications reviewed: February-March
- Notification of admission decision: April
- Program start date: The program begins with the summer session.

REVIEW OF APPLICATIONS

We conduct a holistic review of all application materials. Regardless of experience level, ideal candidates possess a desire to improve their ability to deliver complex care and expand their knowledge and understanding of the specialty. We also look for candidates who are committed to providing care to underserved populations in need of services. Our program requires a significant time expenditure for clinical training and coursework, and we look for candidates who understand these demands and are prepared to make time in their schedules accordingly.

TO APPLY

Note: More guidance regarding application materials is available on the Frequently Asked Questions tab.

1. Apply for this Capstone Certificate as a University Special Student through the Division of Continuing Studies (<http://continuingstudies.wisc.edu/advising/applycapstone.htm>)

- Reason for Applying = Capstone Certificate
 - Program = Post Graduate Psychiatric Nursing Program (UNCS830)
2. Seek three (3) letters of recommendation
 3. Submit the following materials:
 - Application Checklist (download from this page)
 - Psychiatric Nursing Transcript Instruction Sheet (download from this page)
 - Official transcripts
 - Postgraduate Education Statement
 - Curriculum vitae or resume
 - Photocopy of nursing license from your current state of residence
 - Photocopy of advanced practice certification (if you are an APN)

SUBMIT ALL MATERIALS TO:

PMHC Coordinator/Graduate Admissions
UW–Madison School of Nursing
Suite 1100 Cooper Hall
701 Highland Avenue
Madison WI 53705

ENROLLMENT

Admitted students receive a formal letter of admission to UW–Madison from Adult Career and Special Student Services along with general enrollment information. Additional detail is provided on the ACSSS enrollment page (<http://continuingstudies.wisc.edu/advising/enroll-special.htm>).

The Graduate Academic Services Coordinator will send an email to admitted students with specific information pertaining to enrollment in and completion of the capstone program.