

# INDIVIDUAL MAJOR, BS

## HOW TO GET IN

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Individual majors must be approved by a faculty committee and the CALS Curriculum Committee. Approval is not guaranteed, so students should consider alternative options carefully. Students are strongly encouraged to consult with an assistant dean in the Office of Academic Affairs early in their undergraduate career to discuss the process, planning, and feasibility of completion. The process to request to pursue an individual major is outlined below.

The student selects a three-person faculty committee from departments offering courses in the proposed major. The major advisor is from a CALS department that offers many of the courses in the proposed individual major. No more than two members of the committee can be from a single department. The student must submit a proposed plan of study to the committee for review and approval. The faculty committee must consult with the department with the most courses in the proposed major. The plan should include: the title of the proposed major; the rationale for the major; learning outcomes for the major and a brief assessment plan; the list of courses and the reasons for including each course in the major; and a semester plan for degree completion. The student is required to earn at least 30 credits after the term in which the proposal is approved. Thus, early planning is essential.

If the faculty committee approves the plan, the student should work with CALS Academic Affairs to submit the plan of study to the CALS Curriculum Committee along with a letter of support from the major advisor and a summary of the department discussion of the plan. The student and faculty advisor will meet with the Curriculum Committee to present the proposal. The Curriculum Committee may approve the proposal, reject the proposal, or ask for further clarification and resubmission. **The decision of the Curriculum Committee is final.**

Any changes in the major must be approved by the faculty advisor and reported to the Office of Academic Affairs, and any changes that significantly affect the nature or rigor of the program must be reviewed and approved by the Curriculum Committee.